

IQAC MEETING PROCEEDINGS

Date: 06th August 2019

Day: Tuesday

AGENDA:

1. Welcome.
2. Review of previous meeting.
3. Reconstitution of new committees and members.
4. Short term courses to be introduced for the academic year.
5. Publications of articles by staff.
6. Industrial visit, field trips to be proposed.
7. Faculty development programme to be conducted.
8. Discussion on New Education Policy.
9. Feedback about New Education Policy.
10. Online feedbacks to be redesigned for students, staff and parents.
11. New courses to be introduced, suggestions if any.
12. Any other topic
13. Vote of thanks.

PROCEEDINGS:

Shilpa R, IQAC coordinator welcomed all the members for the meeting and briefed about the proceedings of the previous meeting.

She then began with the first agenda of reconstitution of new committee members whose names were proposed for which all the members & chairperson gave their consent and the new members name were approved as per the guidelines of NAAC for constitution of IQAC cell.

Proposal from all streams was asked upon short term courses to be conducted in each stream for the academic year for the benefit of the students for which Bharathi.P.S. HOD of B.Sc.FAD suggested a new kind of short term course for B.Sc.FAD students along with Fashion accessories and Jewellery making.

Smt. Prathima B J, HOD of B.Com suggested continuing with Tally short term course for B.Com students and Rammya B, PG Coordinator also was of the same opinion to continue Advance Communication skills for PG students.

Chairperson Dr. R. Parvathi then suggested for BCA stream to suggest any short term course for which the members agreed to introduce new short term course for BCA and BBA also.

Shilpa R highlighted about various publication resources available at present through online, peer reviewed journals or approved journals by UGC in which faculty members can publish their articles for developing the culture amongst faculties, for this Dr. R. Parvathi, Chairperson advised for the members to publish articles which are UGC recognized journals only and at least one publication from each faculty member is a must for which whole heartedly everyone agreed.

Smt. Bharathi P S, HOD of B.Sc.FAD and Rajath H S, coordinator of BBA suggested industrial visits, which are planned for this academic year. Once the approval is given they will schedule the industrial visit for UG students and same will be followed for PG students, once the classes begin for PG students.

Proposal from various people for conducting FDP was received which was put forth by IQAC coordinator. Chairperson and members suggested that during the end of semester one can have FDP so that it doesn't affect the academic calendar activities, however, chairperson suggested the head of the departments and other faculty members to participate if conducted by other colleges and permission will be given for attending any FDPs, Seminars, Conferences, Orientation, Refresher course etc. for academic development.

Dr. R. Parvathi, Chairperson then in length discussed and shared her knowledge about New Education Policy as she has attended and conducted many such programs at University level, College level, National level etc. The highlights of the policy advantages and disadvantages, who will be benefited, what does new policy hold, Affiliated college status, University role etc. were some of the points discussed during the meeting.

Smt. Shilpa R, IQAC coordinator, also shared her thoughts and knowledge about New Education Policy during the seminars & conference which she attended to gain knowledge about the Educational Policy for this it was suggested by Management representative Sri. B.R. Viswanath Setty to have discussion at various platforms i.e. within faculties, management and other stakeholders draw inference, advantages disadvantages to be noted and discussed if it will be feasible if applied.

Online feedbacks to be redesigned, a proposal was put forth for which Murali.J, administrative member & Shilpa.R, IQAC coordinator took the responsibility and requested all other members to suggest questions for feedback from which can be implemented for all streams through online. Rammya.B, PG coordinator suggested to send due messages through Pupilpod, so that all stakeholders are aware of this process.

As we are stepping into new academic year and it's been 3 years since a new course is introduced, it was decided in the meeting to propose new course for UG & PG, for which Management representative and all members seconded the thought to suggest new courses and work towards establishing new courses. Suggestions about various courses which are in demand was asked and discussed by the members. The discussion proved that B.Ed., BA in Aviation would be ideal at this hour as they are in demand now.

The meeting concluded with Vote of thanks by IQAC coordinator Shilpa.R.

VET FIRST GRADE COLLEGE
Shilpa .R.
IQAC CO-ORDINATOR
IQAC coordinator

Dr.R. Parvathi

Principal
V.E.T. FIRST GRADE COLLEGE
J.P. Nagar, Bangalore - 560 078

IQAC MEETING PROCEEDINGS

Date: 18th September 2019

Day: Tuesday

AGENDA:

1. Welcome.
2. Review.
3. Reconstitution of new members.
4. Preparation for 2nd Cycle of NAAC.
5. Discuss the procedure to be followed for NAAC.
6. To attend NAAC Orientation programmes.
7. Infrastructure augmentation.
8. Review of Website.
9. Library to be completely automated.
10. Parents meeting to be scheduled.
11. Training for administrative staff for examination procedure.
12. Wi-fi facility.
13. Any other topic.

PROCEEDINGS:

The members were welcomed by IQAC coordinator Smt. Shilpa R. She briefed everyone about the previous meeting planned details and executed details.

She then discussed about the reconstitution of members, for which members suggested the names, and was noted down for reference and to inform the new members, dos & don'ts duties & responsibilities etc.

Smt. Shilpa.R, IQAC Coordinator & Chairperson discussed at large the preparation of IIQA, SSR submission. DVV process to all the members, so that all are aware about the procedure followed by NAAC in accrediting an Institution.

Dr. R. Parvathi, Principal, Director Academic then discussed about the criterias and briefed all the members duties and responsibilities to be performed during upcoming NAAC visit by Peer Team.

Smt. Swaroopa.K.S, proposed to have more number of Computers or Laptops at our disposal for students usage in library on in preparation for seminars. Her suggestion and request was approved instantly and management agreed to provide laptops for students perusal at the earliest.

Mr. Murali.J. was informed to get the quotations and buy the necessary materials required for providing wi-fi facility to student too at all floors.

Smt. Bharathi .P. S., HOD of B.Sc. FAD, request for equipment's to be bought for B.Sc FAD Textile Lab, which would she required as the syllabus is changing after the bifurcation of University.

Smt. Rammya.B., & Mr. Murali.J., were to assigned to update the website regularly in accordance with website engineer/service provides, so that we can upload all the latest events, News from our side instantly as the event concludes.

Smt. Prathima. B. J., HOD of B.Com suggested as an Library Committee Member to make Library facilities more automated. This suggestion was also duly supported by all members and Sri. B,R.Viswanth Setty, President, agreed to provide complete support from his side to make it completely automated at the earliest as work is undertaken long back.

Smt. Swaroopa.K.S., Head of Parents relation cell asked for the dates to conduct parents meeting as parents have to represent during NAAC Visit as they are one among the stakeholders, who will represent during the visit, and was also told to collect names who would like to attend the meeting with NAAC Peer Tam during their visit.

Smt. Anitha.L., Office Superintendent, informed about forthcoming semester examination wherein we may have to send office staff to attend online new pattern conducting of examination training conducted by Bengaluru Central University for a period of one day for which Dr. R. Parvathi deputed Smt. Selvi.S., & Mr. Murali.J. to attend the training.

Smt. Shilpa.R., IQAC Coordinator, put forth the proposal of increasing wi-fi facility in the Institute for which Mr. Murali.J, Lab Instructor, was asked to get quotation and implement & install wi-fi facility at the earliest.

Sri. Gurunagesh, Industrial/nominee/expert member of IQAC, suggested to conduct short term course in association with Rotary Spandana, for which Principal suggested Tally, with GST as it is need of the hour for commerce & Management students.

The meeting was concluded with vote of thanks by Smt. Shilpa.R., IQAC Coordinator.

VET FIRST GRADE COLLEGE



IQAC CO-ORDINATOR
Shilpa R.

IQAC coordinator



Dr.R. Parvathi
Principal

V.E.T. FIRST GRADE COLLEGE
Principal
J.P. Nagar, Bangalore - 560 078

IQAC MEETING PROCEEDINGS

Date: 10th January 2020

Day: Friday

Agenda

1. Welcome.
2. Reconstitution of committee.
3. Briefing about the institution by Chairperson.
4. Approval of proceedings of previous meeting.
5. Updating of feedback system.
6. Report on Academic activities conducted for staff and students.
7. Academic events and programs for even semester for staff and students.
8. Discussion on changes in NAAC manual for colleges offering UG and PG programs.
9. Updation on International conference.
10. Discussion on Career guidance programs and Placement opportunities.
11. Strengthening Research cell.
12. Programs for Non-Teaching staff.
13. Any other topic.
14. Vote of Thanks.

PROCEEDINGS:

1. Welcome.

The 3rd IQAC meeting for the year 2019-2020 began with welcome by Shilpa.R., IQAC coordinator who welcomed all the members to the first meeting of this academic year ie. On 10th of January 2020 at 10.30am.

2. Reconstitution of committee.

As per the new guidelines directed by NAAC for the composition of IQAC members. Shilpa.R. briefed the members of the inclusion of new members along with the existing ones. The new members inducted are:

1. Sri. K.S. Nagendra - Industrial expert.
2. Sri. Dr. Manandi.N.Suresh – Management nominee.
3. Sri. Bhanuprakash – Senior Administrator.
4. Smt. Lokeshwari.D.V. – Placement head.
5. Smt. Anitha.B.G. – Local society nominee.

3. Briefing about the institution by Chairperson.

Dr. R. Parvathi, Chairperson then briefed the new members about the Institution courses, Infrastructure update, ICT methods followed, Vision, Mission and plans for development and also requested the members to go through the college website www.vetfgc.edu.in. Shilpa.R. then proceeded with approval of proceeding of previous meeting by IQAC members.

4. Approval of proceedings of previous meeting.

SL. NO	PROPOSED	EXECUTED
1	Reconstitution	Replaced by 1. Smt. Lokeshwari 2. Sri. Venkatesan. R. are appointed as new members.
2	Short-term courses to be introduced	7 Short-term courses in all streams are being approved & conducted.
3	Publication of articles by staff	A total of 50 articles by UG faculty & 16 by PG faculty have been achieved for the year till date
4	Industrial visits, field trips	18 students of B.Sc. FAD took up internship at various fashion industry in Bangalore, Hassan etc. B.Sc.FAD students visited Weaver's Service Society, Bangalore. BBA students visited Paramount Nutrition India Pvt. Ltd, Karur Vysya Bank. M.Com students visited Automobile manufacturing unit & assembling unit.
5	FDP to be conducted	7 faculty members attended FDP at other colleges. 5 FDP were conducted for staff at VET.
6	Discussion on New Education Policy	4 National level, State level conference, Conclave, Seminars were attended by Dr. R. Parvathi. 2 sessions on New Education Policy was also attended by IQAC coordinator, a report was submitted about the highlights of New Education Policy which can be implemented by institute.
7	Online feedbacks redesigned	Manual feedbacks redesigned and online feedbacks have been uploaded in the website for easy access by all students, parents, alumni and staff.
8	New courses to be introduced	Proposal put to start B.Ed., BA in Aviation, BA in Journalism etc.

The proceedings was read out and Dr. Manandi. N. Suresh suggested to look into the courses proposed and if required add more courses according to the demand in the present scenario.

Sri. B. R. Viswanath Setty proposed BA in Journalism, MA in English and in B.Com some specialization courses can be opted and also suggested few names who can throw light and guide us in successfully initiating these courses in Degree College.

5. Updating of feedback system.

Sri. K.S. Nagendra asked to collect feedback from stake holders and publish in website, draw inference and decide to understand the feasibility of implementing the new courses.

Sri. B. R. Viswanath Setty highlighted on literary education for filling feedback forms, create an app exclusively for students and try to collect as much information as possible as they are the best critics to analyze our short comings if any.

Dr. Manandi N Suresh seconded the thought by advising to make mandatory for all students to submit feedback specially designed for benefit for Institution as well as Stakeholders.

Sri. K.S. Nagendra then suggested to focus on realistic approach, interaction with industry, paper presentation, its impact etc.

6. Report on academic activities conducted for staff & students.

Chairperson, Dr. R. Parvathi, highlighted on various academic activities conducted for staff & students which includes special lecture, seminars, workshops in various fields conducted for UG & PG students & also presented calendar of events which begins from orientation, reopening of classes, guest lectures, national day celebrations, parents teachers meeting, workshops, examination etc., are planned and executed through the academic year along with academics for over all developments of students and also given due importance like Inter Collegiate Cricket Tournament, Literary activities, Cultural Programme, Sports Activities are included.

7. Academic Events and programmes for Even Semester for Staff & Students

Dr. R. Parvathi, Chairperson, gave a brief report on events plan for even semester which includes Rally, Guest Lecture, Industrial Visit, Culrav- Cultural Platform, Fashion Show, NSS Special Camp, where students will adopt and stay

in that village for a week, and clean the surrounding, conduct activities, special lecture, medical camp, trekking, cultural programmes etc., and learn how to lead a rural life and also understand their duties and responsibilities towards society and develop will power. At the end of the week they are transformed as better person.

Fashion Show for budding designers Faccio-20, will be conducted as part their curriculum. Industrial visit, workshop by Deccan Herald, Career Orientation Programme, Campus Drive has also been planned. BBA students have Business Skill Development course which includes exposure in an working environment in a NGO so Youth for Seva and other NGO's have been approached to provide this platform.

An upcoming one day International Conference "Multidisciplinary research on Challenges to Change & Development" has been planned for 19th February 2020 along with Cultural & Literary Programmes like Quiz, Talents Day & Graduation Day to name a few are proposed.

8. Discussion on changes in NAAC manual for colleges offering UG and PG programs.

Co-Ordinator, Smt. Shilpa.R., explained about the revised manual of NAAC Criteria, where all seven criteria's was discussed with the members and requested Dr.R.Parvathi, to discuss on 6th & 7th Criteria which mainly focuses on initiatives taken up by Institute in sustaining environmental issues, like renewable energy, rain water harvesting, solid waste management, green practices, & etc., Dr.R. Parvathi proposed to management to consider for implementation as NAAC is very particular in promoting Institution values and social responsibilities.

9. Updation on International conference

Smt. Rammya.B, Organizing Secretary, Co-ordinator P G Department highlighted on International Conference objective, themes & sub themes, guidelines of the 7th tracks shortlisted and awards for best paper in each track, publication details that is selected articles will be published in UGC Care listed Journal also in ISBN, the payment details and how many footfalls may be expected and till date abstract received, confirmation of participants all details pertaining to conference was put forth to the members.

Dr. R. Parvathi then seconded stating that the response is very good and based on the number of participants more awards can be introduce for which management nominees wholeheartedly approved.

10. Discussion on Career guidance programs and Placement opportunities.

Smt. S. Lokeshwari, Placement Cell head then gave a brief report about placement status of last year out of 234 students 94 students were placed. This academic year 2019-20 we have contacted consultancies and companies like HGS, IBM, A-Z Star & other consultancies for placements. A whatsapp group is created for all final year students to post placement opportunities in Government & Private Sector. Many students have utilized this facility and have been placed in companies according their field of study and interest.

11. Strengthening Research cell.

Dr. R. Parvathi, Chairperson, emphasized on research activities conducted at this Institute with as many as 34 articles published by faculty members in various UGC recognized journals, but now its time to concentrate on procuring minor & major project, she requested to Sri.K.S.Nagendra, to guide us in this pursuit.

Dr. Manandi N Suresh, Hon. Secretary told to focus on projects based on present needs and realistic to todays situations like e-commerce, outsourcing, value addition in the field of online business, practical problems to be given due advantage. All members supported due idea to strengthen the infrastructure required for research, conceive the idea & circulate through various sources spread the message so that it becomes a path to serve the society at large.

12. Programs for Non-Teaching staff.

Dr. R. Parvathi, then expressed the need for training non-teaching staff on technology as most of the administrative documentation have been technology driven & most of the non-teaching are not differentiated with teaching staff. Mr. Murali.J, Technical administrative staff has been given the responsibility to train class IV staff on using Internet & mobiles, filling the Bank details, to utilize ATM services etc. they are also trained in maintaining health & hygiene.

13. Any other topic.

Sri. Narayana Swamy.S.G., Vice Principal, threw light on NSS Activities, planned, special camp to be organized various awareness programme to be conducted along with celebration of National day to the members.

Smt. Bharathi.P.S., HOD-B.Sc FAD, then proposed about short term courses, listed for approval. Dr. Manandi.N. Suresh, Hon. Secretary, suggested to connect Alumni and circulate through them to make it public market through Alumni & identify target audience.

Sri.B.R.Viswanath Setty, President, suggested to make courses value added to their existing course, co-brand with fashion companies to add value to the course.

Mr. Bhanuprakash , Senior Administrative Officer, was directed to create audited statement in detail for Internal & External financial audits to be carried out with the mechanism for settling audit as per NAAC requirement.

Mr. Murali and Mr. Venkatesan were directed to create a new app for FGC – A platform for the students to meet & heed their needs at click of a button. They highlighted about the proposal already implemented and android workshop has been conducted to learn the same.

Dr. R. Parvathi, Chairperson then gave brief description on all the latest developments taken up by VET FGC through website where all the programs, events mentioned are documented and displayed in website for perusal by any stake holders.

14. Vote of Thanks.

The meeting was adjourned by the President and Vote of thanks was presented by Shilpa.R.

VET FIRST GRADE COLLEGE
Shilpa.R.
IQAC Co-Ordinator
IQAC CO-ORDINATOR
IQAC

P. Parvathi
Chairperson of
Principal
V.E.T. FIRST GRADE COLLEGE
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IQAC MEETING PROCEEDINGS

Date: 30th April 2020

Day: Thursday

AGENDA:

1. Welcome
2. Review of previous meeting
3. Academic initiative taken by IQAC during the lockdown
4. Extension academic activities
5. Feedback
6. Any other topic
7. Vote of thanks

PROCEEDINGS:

A first ever virtual IQAC meeting for the academic year was conducted for the benefit of academic updation in the period of lockdown a global crisis.

1) Welcome

The scheduled meeting began with welcome by chairperson of IQAC , Dr.R.Parvathi who welcomed all the members and presided the meeting with the agenda framed for the meeting.

2) The 2nd agenda included proceedings of previous meeting.

Dr.R.Parvathi, IQAC, Chairperson briefed all the members about the proceedings of previous meeting which included

- Reconstitution of committee.
- Updation of feedback system.
- Report on academic activities conducted for staffs and students.
- Academic events and programs for even semester for staffs and students.
- Updation on international conference.
- Discussion on career guidance programs.
- Strengthening of research cell.

The proceedings of previous meeting first read out were received well by the IQAC members and no one raised any objection what so ever on any of the proceedings, which conveyed that IQAC is on right track in completion of

academic activities designed and executed for the overall development of students at large along with all the stakeholders as beneficiary.

3) Academic initiative taken by IQAC during the lockdown.

International conference

Smt.Rammya.B, Coordinator of PG briefed the members regarding international conference conducted on 19th February 2020 where over 270 articles were received and published, approximately 500 participants participated on “Multidisciplinary Research On Challenges To Change” one day international conference. She explained about 2 plenary sessions on technology disruption its impact on global economy by Prof.Suresh Raghavendra and Mr. Thomas Henderson. The conference had 9 tracks Commerce & Management, Information Technology, Fashion Technology, English, Kannada, Hindi and Allied fields.

Publication of ISBN , ISSN and abstract books

Sri.Narayanaswamy.S.G put forth that 3 books were digitally released on this day ISSN-UGC approved journal - MyHeritage Journal, ISBN-Kannada, Hindi and few commerce articles. Links were sent to all participants to look into their articles and on spot feedback system was also designed and received on the day of conference which was a remarkable achievement.

Online teaching

Smt.Prathima B.J, HOD B.Com, then briefed about the online classes which began for all disciplines on 30th March 2020, 40 minutes for each session was held according to the timetable framed for the online classes. Every attendance was updated for each session. She also briefed the members about completion of syllabus in which 70% was completed before the lockdown, remaining 30% was to be completed through online sessions. After completion revision classes are planned, assignments and solving previous year question papers are some of the things planned to engage the students during the lockdown till university declares dates for examination.

Teachers Training & Workshop

Smt.Lokeshwari , Head of Placement Cell, then briefed the members regarding the placement training attended by her during lockdown a virtual training

session on enhancing employability quotient in association with “born to win” for all placement officers was conducted, the session discussed on the topic like prerequisites of global employees as employers seek 3 aspects from employees i.e. attitude, knowledge and skills, how to master them. She also shared the link which offers communication skills to students in this hour of lockdown, the requirements of an industry. She also highlighted about how BCU has initiated online learning through meeting with principals and placement officers for affiliated colleges titled “Guided interns” a platform for managing student internship, mentoring, e-learning solution with practical exposure to encourage students to engage with corporates exclusively.

Online Projects

Dr.R.Parvathi, Chairperson IQAC, then explained that online teaching and learning is here to stay one needs to gear up for online rather than offline we need to embrace both advantages and disadvantages gracefully as this is the only option in the present situation and she briefed the coordinators and members how to assess projects/internship digitally, way to assess the reports, how to assess them etc. She also highlighted how various educational bodies have come up with various technology driven measures to be followed in education system.

This discussion was supported by Dr.Manandi.N.Suresh, management nominee who suggested concentrating on online classes, making it more interesting, monitoring the attendance, counseling the students, mentoring and discussing with them, taking feedback and improvising on this new mode of teaching.

Assignments to students

This topic was discussed by all and all members collectively concluded that after completion of the syllabus, assignments would be given and evaluated through whatsapp where students can post or submit the assignments to be evaluated. Based on which IA marks will be given.

Supporting BCU affiliated colleges

Dr .R.Parvathi regarding this topic threw light on how university has initiated monitoring of academic activities in this pursuit it has formed various committees to monitor and provide course wise study material links for the benefit of student community and teachers. Dr.R.Parvathi shared the study links created by FGC faculties in various disciplines and also expressed that at the

request of BCU it has also made provisions to upload in university portal for students easy accessibility.

To this Sri.K.Nagendra, Industrial expert and member of IQAC told to follow UGC recommendations & guidelines and plan accordingly the calendar of the events as we need to balance academic curriculum very aesthetically. He also asked the members how they felt about these new changes, what are the challenges they have come across, how would they overcome the challenges, the measures etc. He also suggested knowing and acknowledging students' knowledge regarding their comprehension, assessing or evaluating their level of understanding etc. Sir also expressed that after lockdown online may become traditional mode of teaching which we have to embrace.

On this note Dr.R.Parvathi, suggested how they are planning to have integrated courses in the near future through online mode for expansion of courses in the college as it may benefit student at large. The discussion is in progress she expressed.

4) Extension academic activities

Smt.Bharathi P.S., HOD BSc FAD, briefed members about the academic activities completed and what is yet to completed.

For PG students

Advanced Excel in association with Samarthan Trust for 3rd semester M.Com in Nov-Dec 2019. "Born to win" a 30 hour program for 4th semester M.Com by born to win institution headed by Mr.RamKumar Seshu. Advanced communication skills for 2nd semester M.Com was planned, but could not materialize due to lockdown

For UG-B.Com

Tally GST for 6th semester B.Com and BBA in association with rotary spandana – 60 hour program in 2 batches, 20 in a batch and 40 students have been benefited.

BSc FAD

Fashion jewellery making, short time course on "merchandising" is planned for odd semester. Students approval is received, resource person Jyotsna Sahani, TSS merchandising manager has agreed for 35 hour of subject session which

may also include practical exposure and industrial visit to understand technical aspect of how a fashion industry works from forecasting to marketing has been planned.

BCA

Android workshop for BCA students in association with Zentrix info solution Pvt.Ltd, a 30 hour program consisting of 65 students has been conducted.

Python short term course in association with DHS project Pvt.Ltd, for final year BCA students i.e. 33 students have enrolled which was ongoing course has been stopped due to lockdown.

On this note Dr.R.Parvathi, IQAC Chairperson explained the plan drafted by UGC and university that semester examination would be conducted in the month of July, August 1st to August 31st new students could be enrolled, academic for next semester may begin from September onwards.

The internal marks to be allotted for this academic session or semester may be based on previous year/semester performance of the students. Online exams may be initiated suggestions by principals was to have open book exams. Clarity and confirmation is yet to receive in near future. She briefed to the members as the faculty members need to know the course of action planned by the higher education bodies.

5) Feedback

Sri.K.S.Nagendra, industrial expert then asked how feedback system is, how it is monitored and how it is designed. For this Shilpa.R, IQAC Coordinator, briefed that with help of technical staff and other IQAC members have designed feedback form for all the stakeholders and published in website as per the direction of NAAC so that stakeholders can easily access it and post their feedback. IQAC members have decided that at the end of every semester we will take online feedback analysis and inference will be drawn.

In this regard sir requested to send him analyzed reports and would suggest some new ways to improvise in feedback system collection. IQAC Coordinator then mentioned that to give it a try how they had designed feedback questionnaire for recently concluded international conference. The feedback designed was shared to all the participants on spot on the day of conference by the end of the day and consequent days received feedback from participants.

The inference when analyzed turn out to be a remarkable achievement that overall conference was well received.

6) Any other topic

Smt.Anitha B.G., localite representative, IQAC member informed that during the period of lockdown how she completed e-certificate courses online in artificial intelligence and machine learning. So faculty can make use of this lockdown time beneficially by enrolling themselves for online courses according to their subject interest.

In this regard Shilpa.R IQAC Coordinator conveyed that in one of the IQAC meeting Chairperson Dr.R.Parvathi had suggested to all the faculty members that all faculties have to enroll themselves in any one of the course for academic growth and development based on which future promotions may also be granted.

Smt.Rammya.B, PG Coordinator in this regard threw light on how UGC has directed MPhil /PhD enrolled students to have mandatory online e-certificate courses approved by MHRD through SWAYAM or UGC MOOCs, SWAYAM PRABHA any of the government sponsored digital online portal to be completed by 2022 i.e. approx. 2 or 3 online courses in a year. Sri Manandi N.Suresh Honorary Secretary and management nominee suggested all the members to look into this digital initiative by government for professional growth and also directed to submit hardcopy of every quarterly feedback to him. The collected hardcopies will be for his reference and to analyze any shortcoming if any for institutional growth.

Sri.Rajath H.S., Coordinator BBA, expressed how students of BBA in this period of lockdown are connected to NGO's as a part of their curriculum. Business skill development they are actively participating and supporting NGOs by serving food to the needy involving themselves in community programs, creating awareness using social media, developing posters on covid-19 etc.

In this regard Sri.Narayanswamy S.G., Vice Principal VETFGC, also highlighted how NSS students have created posters digitally to bring awareness about covid-19 during lockdown and also discussed various extension activities conducted by NSS students and also briefed about recently conclude one week special NSS camp where students planted approx. 1000 saplings in and around Bangalore university campus.

Before the meeting could conclude Sri.K.S.Nagendra suggested Chairperson Dr.R.Parvathi and management nominee Dr.Manandi N.Suresh whether SOP was drawn before the commencement of academic classes or when students assemble for conducting of examination various precautionary measures have to be taken in and around the campus as it is one of the basic necessity at this crucial hour of lockdown.

The meeting which initialized at 11am was concluded by 12.20 noon is fully fledged informative decisions and conclusions were deserved during this first ever virtual meeting.

7) Vote of thanks

Meeting was conclude with vote of thanks by Shilpa.R, IQAC Coordinator and Chairperson Dr.R.Parvathi thanking all the members for their valuable suggestions and spending their quality and dedicated time in this uncertain period of lockdown.

VET FIRST GRADE COLLEGE
Shilpa.R
IQAC Co-Ordinator
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