



## **VET FIRST GRADE COLLEGE**

**Affiliated to Bangalore University, Listed u/s UGC NAAC accredited with 'B' Grade**

### **From the Management desk**

1. Vasavi Educational Trust came into existence under the dynamic leadership of Sri. B .V. Rathnaiah Setty, The Founder President of the trust in the year 1979. His visionary, innovative and progressive ideals motivated like minded people from various fields to join hands with him to put forward to provide quality education. The goal of VET is to provide quality education and enrichment of our cultural heritage, to the students from all walks of life.
2. The activities of the Trust began in late 70's by starting VET Nursery and Primary School at Visveswarapuram with just 8 students is enshrined in the Trust's success story of the last three decades. Over the years, the Trust has achieved considerable growth by establishing Nursery, Primary, and High School, PU College, Polytechnic and First Grade College at J P Nagar and a full fledged school up to 10 standard at Visveswarapuram. Thus a child joining VET Institutions at the age of 3 years can now aspire to come out as post graduate or a Diploma holder with full confidence and preparedness to face the challenges of life, ready for employment.

### **Principal's Desk**

V.E.T. First Grade College Started in 1996 believes in identifying the urge of learners emphasises the role of education by promoting values and attitudes of responsible citizen and in nurturing creative and emotional development towards the society through theoretical and practical knowledge. It gives equal importance to overall development of the students through curricular, co- curricular and extra- curricular activities. Students are monitored and assessed to achieve quality education and knowledge.

## Part – A

AQAR for the year (for example 2013-14)

2016-17

### I. Details of the Institution

1.1 Name of the Institution

VET First Grade College

1.2 Address Line 1

#18, 14<sup>th</sup> Main,

Address Line 2

J.P. Nagar 2<sup>nd</sup> Phase,

City/Town

Bangalore

State

Karnataka

Pin Code

560078

Institution e-mail address

vetfgc@rediffmail.com

Contact Nos.

080-26586808

Name of the Head of the Institution:

Dr. R. Parvathi

Tel. No. with STD Code:

080-26586808, 080-26491572

Mobile:

9844232545

Name of the IQAC Co-ordinator:

Asst. Prof. R. Shilpa

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOCGN 18879)

**OR**

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.72	2014	5 Years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2014-15 Submitted to NAAC on 27/05/2015
- ii. AQAR 2015-16 Submitted to NAAC on 5/7/2016

iii. AQAR 2016 – 17 Submitted to NAAC on 25/05/2017

iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Certificate Courses in association with various organisations.

1.11 Name of the Affiliating University (for the Colleges)

Bangalore University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc - NO

Autonomy by State/Central Govt. / University

University with Potential for Excellence	-	UGC-CPE	
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other ( <i>Specify</i> )	-
UGC-COP Programmes	-		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	07		
2.2 No. of Administrative/Technical staff	02		
2.3 No. of students	06		
2.4 No. of Management representatives	01		
2.5 No. of Alumni	02		
2.6 No. of any other stakeholder and community representatives	01		
2.7 No. of Employers/ Industrialists	01		
2.8 No. of other External Experts	01		
2.9 Total No. of members	21		
2.10 No. of IQAC meetings held	02		
2.11 No. of meetings with various stakeholders:	No.	02	Faculty 02
Non-Teaching Staff Students	02	Alumni 01	Others -
2.12 Has IQAC received any funding from UGC during the year?	Yes	No	
If yes, mention the amount	-	-	√

### 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

### 2.14 Significant Activities and contributions made by IQAC

Faculties were encouraged to publish articles in National & International journals in their chosen field.

All faculties are insisted to use ICT based teaching in their regular classes.

MOU with NICT, Ascent Pvt Ltd, FKCCI, workshops are organised on career spoken English communication, Human values, Fashion accessories.

Talks on social issues like addiction, Human values, peer pressure, self awareness programme, food & health, counselling for students, are some of the programme conducted for benefit of students.

NSS seven days camp was organised, rallies on care of girl child, Traffic awareness was conducted.

Coaching for competitive exams was held.

Four Campus selection events was organised by placement cell.

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
.To improve quality of teaching & increase pass percentage	<p>Innovative teaching methods are introduced to all classes and 2 more A.V rooms are facilitated for usage of students &amp; faculty.</p> <p>Visit to BSE, KVB, KOTAK Mahindra Bank &amp; local Police station were visited to gain practical knowledge, introduction of compulsory paper from Bangalore University the pass % is coming down from the expected level. We teachers are trying hard to bring out capabilities of students in compulsory papers too as many students are first generation</p>

	learners.
To improve quality of career guidance cell	Various career guidance programme on journalism, Banking, Aviation, Medical transcription, ASP.Net were organised as a result students were well placed in campus selection from the companies like Indigo Technical Society, Global track Pvt. Ltd, Hinduja Group Solution, Process associate, etc....., other than sending students to various Institution towards pool campus placement
To Counsel students	We have counselling cell at the college through which counsellors were invited to address the students regarding various issues as college student face.
Slow Learners	College timing has been changed to 8.30AM - 3.30PM as few students came out with practical problems to reach institution, in time Remedial classes Are continued along with giving assignment of three years question papers to be solved for forthcoming examination.
To increase ICT Facility	Two more AV rooms are added. Internet speed Broad band is been to 150mpbs.
Accommodation for class room & Laboratory	One more class rooms are added for BBA along with the existing ones
To Equip the Library	Books Purchased=7655 Newspaper=13 Magazine=12 Journals 11 Total net value of books=273210 Added three computers in library so that students can learn access online books & Journals.
To increase the ICT facility to staff & students	Three computers to Library for students practice are added. Two LCD projectors with audio has been installed in

	classrooms.
To motivate students & Teachers participation in Seminars & Publication	<p>Faculty &amp; students were deputed to attend International &amp; National seminar sponsored by Management.</p> <p>Management has also sponsored for national conference conducted by Bangalore university for 39<sup>th</sup> All India conference &amp; National seminar organised by Department of Commerce &amp; ICBE. Seminars &amp; Papers were presented &amp; published in International &amp; National journals by</p> <p>Dr. R. Parvathi, Sri. S G Narayanaswamy, Smt. Bharathi P S, Smt. Prathima B J, Smt. Shilpa R, Smt. Ambily, Smt. Jayalakshmi, Smt. Rammya B, Smt. Gowri Hebbbar, Smt. Jyothi, Smt Shalini, Smt. Vidyashree, Sri. Vinod Kumar, Sri. Rangaswamy, Sri. Suresh, Sri Rajath H S, Sri. Nazeer Pasha, Venkatesan, Smt Jayagayatri, Smt. Neeraj Gupta, Smt. Mouseena Baanu, Smt. G Sreelatha.</p>
Short term Certificate Courses	<p>Tally ERP9 Version= 40 hours</p> <p>Advance Communication skills=20 hrs</p> <p>Risk Analysis in Capital budgeting = 6hrs</p> <p>Corporate Financial Reporting= 4hrs</p> <p>Employment skill &amp; Training Programme = 6hrs</p> <p>ASP.Net=30hrs</p> <p>Fashion Accessories= 15hrs</p> <p>Are conducted for this Academic year.</p>
Establishment of new Courses & enhancement of intake	<p>BBA Course has been established intake is 40.</p> <p>P.G Diploma in E- Commerce intake is 20.</p>
Physical Education to conduct sports activities	<p>Inter College Cricket tournament was conducted for three days, where in 38 colleges of in &amp; around Bangalore participated in this event, a cash prize for winners &amp; runners along with rolling trophy with certificate were given to all participators.</p>



	<p>Two days annual sports meet was conducted in various track &amp; team events on spot prizes &amp; certificates were give to all winners.</p> <p>To encourage girls kabaddi was introduced in this academic year Students have also participated in various inter college sports competitions &amp; won awards.</p>
Social activities	<p>NSS Camp has held at vadayarahalli in Kanakapura district to conduct seven days NSS Camp.</p> <p>Organised “Swach Bharat Abhiyan” on Gandhi Jayanthi.</p> <p>Medical camp was organised in association with a NGO</p> <p>Sports &amp; Literary activity was organised with NGO for children.</p> <p>Examinations made easy workshop organised in two different campus.</p> <p>Blood donation camp was also organised.</p>
Career orientation	<p>Various career orientation programmes was organised to strengthen higher education.</p> <p>Conducted Campus selection by Indian Geo Technical Society Process associate, Hinduja Global Association, Global Talent Track Pvt.Ltd.</p> <p>Three post graduate students were placed in VET Institution &amp; in various streams as lectures</p>

*\* Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

All these actions planned and executed are done with the knowledge of management any issues or any thing which has to be initiated is done with the approval of management which is put forth to them by principal.

**Part – B**  
**Criterion – I**

**I. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	01	-	-	-
UG	03	01	04	-
PG Diploma	01	01	02	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	06	05	05	02
Others Workshop	-	10	10	-
<b>Total</b>	11	17	21	02
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS  /Core/Elective option / Open options- CBCS

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	-
Annual	02

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, Bangalore University has introduced CBCS curriculum from 2014. The set new syllabus is followed for the current academic year with equal importance to language, core, noncore papers and co-curricular activities, Grade system is followed. Soft skills (Mrudukoushalya) are given due importance. Coaching for EVS, Indian Constitution, Value Education, Entrepreneurship & Innovation, Computer Application in Business, Personality Development, All such inter disciplinary subjects are also taught.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

BBA & P G Diploma in E- Commerce is introduced affiliated to Bangalore University.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
28	21	-	01	06

2.2 No. of permanent faculty with Ph.D.

01
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	-	-	-	-	-	-	-	02	-

2.4 No. of Guest and **Visiting faculty** and Temporary faculty

-	06	-
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	12	28	18
Presented papers	03	12	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Three year model question papers are made to solve as an assignment to improve the results of students in Bangalore University exams apart from 2 unit test & 1 preparatory exams are conducted.
- Special lectures are organised on general based topics on University subjects & other topics for the overall development of students.
- Industrial visit are conducted to know the nuances of the work in industries.
- Students are trained to give seminar & power point presentation in various subject concerned topics for improving their vocabulary & leadership skills.
- Various certificate courses are conducted for the benefit of students.

2.7 Total No. of actual teaching days during this academic year

266
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- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per Bangalore University Examination criteria is followed.

- 2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-	-	-
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Asst Professor Smt. Bharathi P .S has been appointed as chairman for Board of Examination for BSc FAD for the year 2016-17S. Sri Narayanaswamy S .G has been involved in revision of syllabus in Kannada for Bangalore University. Smt.Shilpa R & Bharathi P.S has been appointed as member for Smt. V.H.D Central Institute of Home Science, autonomous college for paper setting, evaluation of theory papers & for conducting practical examination .Smt Shilpa R also has been appointed as external examiner for MSc FAD, Practical Examination At Army Institute of Fashion Design, Bangalore affiliated to Mysore University.

- 2.10 Average percentage of attendance of students

75%

- 2.11 Course/Programme wise distribution of pass percentage:

**November/December -2016**

Title of the Programme	Total no. of students appeared	Exemplary	Division				
			Distinction %	I %	II %	III %	Pass %
I Sem B.Com	142	-	-	19.01	2.11	-	21.12
III Sem B.Com	129	-	-	10.08	22.48	5.43	37.98
V Sem B.Com	109	-	-	19.27	19.27	11.00	49.5
I Sem B.Sc FAD	06	-	-	66.6	-	-	66.66
III Sem B.Sc FAD	18	-	-	83.33	-	-	83.33
V Sem B.Sc FAD	10	-	-	90.0	-	-	90.0
I Sem BCA	20	-	-	40	-	-	40
III Sem BCA	13	-	-	76.9	7.69	-	84.6
V Sem BCA	32	-	-	44.74	52.63	2.63	100
I Sem Mcom	36		19.44	61.11	-	-	80.56
III Sem MCom	38		44.74	52.63	2.63(4)	-	100

**May-2016**

Title of the Programme	Total no. of students appeared	Exemplary	Division				
			Distinction %	I %	II %	III %	Pass %
II Sem B.Com	137	2.92	10.22	16.79	5.84(H) 3.65(II)	-	39.42
IV Sem B.Com	121	4.96	14.05	23.14	14.13(H) 1.65(II)	0.83	48.76
VI Sem B.Com	104	-	-	18.27	17.31	14.42	50
II Sem B.Sc FAD	05	60	-	20	-	-	80
IV Sem B.Sc FAD	15	-	-	86.67	-	-	86.67
VI Sem B.Sc FAD	11	-	-	81.82	18.18	-	100
II Sem BCA	19	-	21	21	5.26	-	47.37
IV Sem BCA	13	15.38	23	23	-	-	61.54
VI Sem BCA	27	-	-	51.85	7.41	-	59.26
II MCom	32	-	50	50	-	-	100
IVMCom	37	-	18.92	81.08	-	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC has initiated many quality enriched programme for overall development of faculties & students.

**For Faculties:-**

- FDP's are conducted at college & also staff are deputed to attend the same if conducted at various Institutions.
- Faculties were encourage to publish articles in various journals.
- API has been initiated for the faculty academic performance.
- Faculties were deputed to attend various seminars, Conference& workshops.
- Faculties are motivated to use ICT in their regular teaching hours.
- Centum awards given to faculties who give centum in their subjects handled.
- Latest updates, events, innovations are displayed in notice boards through wall magazine from each discipline.
- Feedback from students are taken and any grievances are conveyed & resolved for smooth running of institution.

**For Students:-**

- Health related awareness programme spotlight janguage club is initiated conducted, certificate courses & Industrial visit were continued as practical initiative for student learning environment.
- Short term courses are conducted & MOUs have been initiated with NICT, FKCCI, ASCENT Software Pvt. Ltd., INFLIBNET for more books for students.
- Access to more online books & Journals are facilitated to students.
- Remedial class, bridge classes are done by faculties.
- Faculties also motivate students to participate in literary, sports, co-curricular & extra curricular activities.

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	04
Faculty exchange programme	-
Staff training conducted by the university	02
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	07
Others	10

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	-	-	-
Technical Staff	01	-	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC has initiated various programmes other than deputing faculties to attend various seminars/workshops conducted in various colleges.

- State level student paper presentation “AKRAYA SAMMANTRANA” was organised IQAC Initiated in publishing articles in ISBN Book number.
- Two FDP’s were attended & faculty were encouraged to publish articles in ISSN & ISBN books.
- 11 B.Sc FAD students submitted their UG Internships projects to Bangalore University.
- 27 BCA students completed their UG projects.
- 38 M.Com students submitted their Post Graduate projects.
- One faculty was awarded with PhD.
- 11 faculty members presented their papers on various topics at various levels.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	14	-	-
Non-Peer Review Journals	-	-	20
e-Journals	01	-	-
Conference proceedings	-	-	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS



3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	NA	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	02	01	-	-
Sponsoring agencies	-	Management	Management	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
 Of the institute in the year

Total	International	National	State	University	Dist	College
01	-	-	-	01	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
 National level  International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="01"/>	College forum	<input type="text" value="03"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="03"/>	Any other	<input type="text" value="03"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Eye camp was conducted village selected for NSS Special camp “Exam made easy” where college initiated in issuing booklet on various question papers for students reference.
- Bharathi P. S served as BOE Chairman for BSc FAD.
- Dr. Parvathi .R was selected as vice president for Kavacha Foundation an NGO & various committees of Bangalore University issues related with marks card & Examination.
- Rally was conducted in association with Rotary club.
- Medical awareness programme was organised for economically & socially deprived students.
- Organised medical camp & eye camp in association with other organisations.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10658.06 Sq. mtrs	-	Management	10658.06
Class rooms	18	-	Management	18
Laboratories	08	-	Management	08
Seminar Halls	01	-	-	01
No. of important equipments purchased ( $\geq$ 10 lakh) during the current year.	-	05	Management	05
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	Management	-
Others	-	-	-	-

#### 4.2 Computerization of administration and library

Yes, INFLIBNET e-journals & e- books are accessed, MOU with Iolite, takes care of Attendance module, fee module, & Exam module & Student data, online data uploading services all information are computerised.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5863	8,37,374/-	635	1,10,543/-	6488	9,47,917/-
Reference Books	628	1,43,105/-	55	-	683	1,43,105/-
e-Books & e- Journals	-	-	INFLIBNET N-list	5,750/-		5,750/-
Journals	11	24,223/-	-	-	11	24,223/-
Digital Database	-	-	-	-	-	-
CD & Video	52	106372/-	-	-	52	106372/-
Others (specify)	-	-	-	-	-	-
News Paper	13	31,948/-	-	-	13	31,948/-
Magazine	14				14	

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	57	02	65	-	-	03	-	-
Added	06	-	-	-	-	-	08	-
Total	61	02	65	-	-	03	08	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Yes, Tally courses are initiated, CAD, ASP.NET computer related programmes are conducted.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	0.80
ii) Campus Infrastructure and facilities	94.8
iii) Equipments	0.56
iv) Others	0.27
<b>Total:</b>	<b>96.43</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- We have “help us to help others” where students found indiscipline penalty will be dropped into drop box same is used to pay exam or admission fee to the deserving students.
- Every year students welfare & Alumni association committee is formed which is active & rightly supported by staff.
- Created whats-app group for each semester students any information to be passed amongst the staff & students, also an exclusive whats-app group for teachers to share any department information or happenings of college programmes.
- Any programmes conducted any updates are timely uploaded on website & facebook to reach out more number of students.

#### 5.2 Efforts made by the institution for tracking the progression

- Test & preparatory are conducted, various career oriented courses are conducted.
- Subject wise workshops are conducted.
- All last four years question papers are attempted by students, blue books are maintained to write their assignments.
- We have applied ICAI to train the students with CA accreditation.
- Applied for UDYAMITA an initiative by Prime Minister Rozgar Yojana, where college has been identified as resource centre, Regal coaching conducted 12 hrs of training for competitive examinations.

#### 5.3 (a) Total Number of students

UG	PG 2016 - 17	Ph. D.	Others
523	56	-	-

#### (b) No. of students outside the state

10

#### (c) No. of international students

01

Men	No	%	Women	No	%
	278	48		294	51

No	%
294	51

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
268	94	04	132	04	502	136	103	10	329	05	569

Demand ratio

Dropout %

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

CPT coaching for competitive examinations are conducted for students along with many career orientation seminar & workshops.

No. of students beneficiaries

#### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

#### 5.6 Details of student counselling and career guidance

- We have organised many health awareness programmes with Shekar Hospital & Dr. Aggarwal & Fortis, from Rotary students counsellors is addressed the students.
- PTM, is continued, suggestions & complaint box is kept for students.
- Seminars, workshops are conducted minimum three in a semester.

No students benefitted

579

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
05	166	25	-

### 5.8 Details of gender sensitization programmes

Four programmes were conducted, equal opportunity cell is established.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

60

National level

-

International level

-

No. of students participated in cultural events

State/ University level

40

National level

-

International level

-

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level

01

National level

-

International level

-

Cultural: State/ University level

02

National level

-

International level

-

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	100	9,62,075/-
Financial support from other sources	21	84,000/-
Number of students who received International/ National recognitions	-	-



5.11 Student organised / initiatives

Fairs	: State/ University level	<input type="text" value="04"/>	National level	<input type="text" value="01"/>	International level	<input type="text" value="-"/>
Exhibition:	State/ University level	<input type="text" value="-"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Grievances are the same as quoted in last year's report but college does communicate the grievances of students time to time to the maximum extent.

Principal Dr. R. Parvathi has also attended principals meeting where she has discussed in open forum the various grievances faced by students regarding non publishing of results, wrong printing of marks statements & many issues regarding marks card.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **Vision**

VET First Grade College in its pursuits and excellence provide a well balance quality education for students in construction of mind that explores creativity, innovation with multiple perspective, intellectually, morality and spirituality through committed and distinction in teaching and service society.

##### **Mission**

To achieve the founding objective of the trust to impart quality education to all streams, all sections of the society by imbibing excellence in every aspect of teaching and learning.

#### 6.2 Does the Institution has a management Information System

We are continuing computerised online attendance, Internal assessment marks upload, admissions applications are downloaded through management Information system . apart from we have created what's app groups class wise any clarification to be known is done through click of buttons, online digital journals access for students is also made available, examination related quires & admission tickets , results are downloaded through this system only.

#### 6.3.1 Curriculum Development

- Shortterm certificate courses are conducted to enhance students knowledge other than academic studies, workshop & communication skills & other new subjects non core subjecys are organised & taught.
- 01 faculty member is BOS, who is involved in curriculam development of the course.
- 07 Faculty members are nominated as BOE members & 01 faculty member has been made as chairman of BOE.

#### 6.3.2 Teaching and Learning

- More emphasis is given on smart learning using latest ICT method of teaching.
- FDP's are conducted to enrich faculties knowledge, so that these methods are applied in innovative teaching.
- Faculties are also deployed to attend any development programmes with academic intrest.
- College is upgrading library books along with E- Books
- Remedial classes are continued by faculties for weak students.

### 6.3.3 Examination and Evaluation

Our faculties are deputed as Bangalore University evaluators. Above 75% of the faculties are involved in evaluation of Bangalore University degree examination scripts.

Highly experienced faculties and are involved in question paper setting & reviewers for Bangalore University Examination.

Principal Dr. R Parvathi is member of Examination grievance committee deputed by Bangalore University, who looks into the major grievance of students at University level.

College follows its own pattern of Unit test & preparatory exam & giving assignments, along with solving of 5years of paper for better results and same is evaluated to allot marks for internal assessment of Bangalore University.

University is conducting 70 marks question paper but we made our students compulsory attempt 150 marks question paper so that all the relevant question are covered and students get an idea of answering & facing the examination pattern with ease.

### 6.3.4 Research and Development

Faculties are deputed to attend various seminars, conferences & Faculty development programme,for development, the resignation fee is borne by the management & also faculties are also encouraged to present paper and also themselves activity in publication.

We have published an ISBN in association with Himalaya publication during state level seminar by collecting Research papers & articles by students & faculties.

One faculty has been awarded with PhD and 03 other faculties are persuing PhD.

As a feather in the cap IQAC has initiated publishing of articles from almost all faculties in various journals.

81 students of students of U G & P G have undergone the internship & prepared their project report based on their curriculum industry or case study or project undertaken and same has been submitted to university for this award of degree.

Projects were based primary & secondary data/ information.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- periodic update of Library and labs are under taken.
- 2 LCD projectors with audio system has been installed in 2 classrooms.
- The speed of broad band has been increased for easy access of faculties & students.
- Iolite- Knowledge pro, ERP solutions has continued from admission till their graduation are.
- Inflibnet is installed where E-journals & E-books are procured for students references.
- The library is kept open foer a long period of times is also made used by students of other tagged colleges during examination.

### 6.3.6 Human resource Management

- Faculties are recruited based on education qualification required by university.
- Annual increments are given faculties are provided by with casual leave, provident fund, ESI to be more transparent salaries are credited to bank.
- Faculty recruitment are done with at most transparency by giving advertisement on print media.
- Among the panel management, Principal & senior faculties are involved in selection however demo is given more weight age.
- Few of class IV people are given accommodation in campus premises.
- Cash awards are awarded for faculty members who have given centum results. & to build a strong bond between management & faculties management celebrates Teachers day, new-year, dasara with much fan fare & also gifts any class of people with cash or other privileges' often in various occasions

### 6.3.7 Faculty and Staff recruitment

- Recruitment is done as per Bangalore University norms.
- Staffs are recruited after giving wide publicity in leading news paper.
- At the time of recruitment roaster system is given due importance.
- There are two rounds of interview is a demo session attended by senior faculty the feedback opinion is collected from faculty & students & then recruitment is initiated
- Class IV employees are provided with accommodation facility.

### 6.3.8 Industry Interaction / Collaboration

We have an MOU with FKCCI, Tally, Ascent software Pvt. Ltd (ASTI), NICT, Regal coaching centre,

Regular Industrial visits are conducted for students like BOSCH, Banks, TOYOTA

### 6.3.9 Admission of Students

- Wide admission is published in newspapers, banners are displayed at prime areas, digital marketing through whatsapp & facebook messages & videos are exchanged, local channels, pamphlets are distributed.
- Admitted deserving students are supported with management scholarship minority, OBC, SC, ST students are availing this facility.
- Fee concessions are given for economically poor & deserving students.

### 6.4 Welfare schemes for

Teaching	ESI and PF facilities are given
Non teaching	ESI and PF
Students	Financial assistance provided to economically weaker students.

For Teaching staff Study leave, maternity leave is provided, inter calling facility is provided, internet facility department wise is also given.

ICT with internet is provided to all teaching faculty.

Monthly salary is credited to the faculty account every 1<sup>st</sup> week.

During annual sports meet, faculty are also given a chance to exhibit their sportsmanship spirit.

Staff's are awarded with & cash awards for giving centum results.

Dassera, Teachers day & New Year celebrations are celebrated with the involvement of management & taken of appreciation is bestowed on faculties with gifts, lunch or snacks on such occasion.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Principal and IQAC
Administrative (Finance & Accounts)	Yes	G.A. Sivakumar & Company	Yes	Hon. Secretary & Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Affiliated college members are appointed as custodians, evaluators, sitting squad, Exam centre for conducting University exams as invigilators. Senior faculty members are sent for conducting of practical examination as external.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

#### 6.11 Activities and support from the Alumni Association

- Alumni are also involved in conducting of placement & career guidance programme.
- Alumni are invited for cultural events as judges who have made their mark in the chosen field.
- Annual alumni meet is conducted, by juniors and host of games, programmes are conducted for their entertainment.

#### 6.12 Activities and support from the Parent – Teacher Association

- Periodic interactions are organised with Parents Request & complaints are also addressed.

#### 6.13 Development programmes for support staff

- Class IV employees are provided with accommodation facility.
- ESI facility is given along with PF to support staff.
- Annual increment is given due importance.
- Casual leave facility is given.
- Sports events are also conducted & awarded with prizes for support staff.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- In & around Campus is surrounded with good number of plants.
- Water harvesting.
- Every Year environmental day is celebrated by planting trees.
- Energy conservation lights are used.
- Solar panels are installed
- e-waste management
- Hazardous waste Management.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Internet facility for faculty & students are provided in the campus.
- Elder's day was celebrated with zeal & enthusiasm.
- Management & Principals share the information instantly the happenings in & around the campus through social media- whatsapp.
- Students info – desk through whatsapp is shared easily regarding any instant updates, placements etc.. Within no time.
- Lesson plan is planned according to time tale.
- Short term course are conducted based on students specialisation.
- Time to time student attendance is uploaded for making up the attendance or any short comings.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Attendance report generation and admission are made more easy and transparent.
- Many short term courses are introduced along with previous ones.
- MOU with FKCCI

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- NSS wings conduct periodic social awareness activities.
- Institution & students are doing many social activities along with NGO.

7.4 Contribution to environmental awareness / protection

- Rain Water harvesting
- NSS Activity-Green day celebration
- Use of renewable energy sources
- Natural light and ventilation is given due importance.

7.5 Whether environmental audit was conducted?

Yes

No



7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strengths:**

- Monitoring of students performance through knowledge programme is being effectively done.
- Published ISBN book by faculty & students paper with Himalaya Publication.
- Retention of senior staff are given due to importance by giving annual increment, by acknowledging their services.

**Weakness:**

- Most of the students are first generation learners: getting good results are a challenge faced by college
- Delay in declaring of Bangalore University results, many discrepancies is an hurdle for students progress.
- Declining hardships of students towards education.

**Opportunities:-**

- Job Mela was conducting where 120 companies attended and very wide publicity was given, around 3000 to 4000 candidates attended & were benefited.
- Corporate competitive coaching was conducted.

**Threats:**

- Grievances about students to the parents are turning towards discontinuation.

**Plans of institution for next year**

- Planning for a national seminar & faculty development programme.
- Introduction of CPT Course.
- Initiated an proposal with PMKY for which inspection is conducted and approved as college facilitator for yuva yojana..

Name: Asst. Prof. Shilpa. R.



Signature of the Coordinator, IQAC

Name: Prof. R. Parvathi



Signature of the Chairperson, IQAC

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**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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