



Estd.: 1996

www.vetfgc.edu.in



VASAVI EDUCATIONAL TRUST  
ವಿ.ಇ.ಟಿ. ಪ್ರಥಮ ದರ್ಜೆ ಕಾಲೇಜು  
V.E.T. FIRST GRADE COLLEGE

Permanently Affiliated to Bengaluru City University . Recognised Under 2(f) & 12(B) of UGC Act . 2nd Cycle NAAC Accredited

**Dr. R. Parvathi** M.Com, M.Phil, Ph.D-Finance, Ph.D-Commerce  
Director (Academic) & Principal  
email: parvathi3838@gmail.com

College Code: 2413

VASAVI EDUCATIONAL TRUST  
V.E.T. FIRST GRADE COLLEGE

**CODE OF CONDUCT FOR STUDENTS**

Following code of conduct for students are defined to promote professional behavior, academic integrity and lead a socially responsible life in the society at large.

**Code of conduct:**

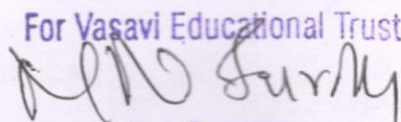
1. All students are required to read the students handbook – Parichaya available in the college website – [www.vetfgc.edu.in](http://www.vetfgc.edu.in).
2. Statutory Cells are Published in the college website for any grievances and Redressal – both offline and online
3. Students are expected to maintain the highest standards of discipline and dignified behavior inside the campus as well as outside the campus. They shall abide by the rules and regulations of the college.
4. Students are expected to strictly follow the 6-day work schedule Monday to Friday (9.30 AM-4.00 PM) and Saturday (9.30 AM-12.30 pm). Students must attend classes regularly in order to reach the desirable standards of academic attainment.
5. Student entry to campus and inside the campus – ID card issued by the college is mandatory.
6. Usage of Mobile in the campus and in the class is prohibited. In case of emergency, students may request to use college phone from the administrative office.
7. Students must pay fees in advance or in time to avoid fines and inconveniences.


For Vasavi Educational Trust

  
Hon. Secretary

  
PRINCIPAL  
V.E.T. FIRST GRADE COLLEGE  
J.P. Nagar, Bangalore-560 078.

8. Harassment of juniors, ill treatment of fellow students or any such form of ragging is objectionable and liable to be treated as criminal offence as per law, following the directives of Hon'ble Supreme Court of India. Any grievances can be submitted either online or offline to concerned cell. For more details, log in to [www.vetfgc.edu.in](http://www.vetfgc.edu.in)
9. All students are expected to be present in the class well within the specified time. Late coming will be treated as loss of attendance, leading to shortage in attendance.
10. No student shall enter or leave the class room when the session is on without the permission of the Professors concerned.
11. Students must report to the Lab directly on time with observation book and record.
12. Misbehavior towards girl students, use of threat or violence against members of the staff or fellow students will be considered as very serious case of misconduct, liable for strict disciplinary action.
13. Students must mandatorily be present for all the session(s) in seminars / workshops / special lecture / project presentations etc.
14. Students can leave the campus during class hours only after taking permission from the Principal, HOD, or the Class Mentor and signing in the register available at exit gate only during emergencies.
15. All students shall leave the classes immediately after 4.00 p.m. No students shall wander or gather in verandah, corridor, and staircase etc. However, they can spend time at the library after the college hours till 5.00 PM.
16. Any kind of leave applications (Regular & Medical) shall be submitted on time, for sanction by HOD and concerned teachers. Application for medical leave shall be accompanied by valid medical certificates.
17. Students shall come to the college in approved dress code with formal shirts tucked into trousers with belt and shoes. Hawai type rubber or plastic chappals, improper shirts and pants are not permitted. In addition, students shall wear their respective lab apron in laboratories.
18. Students should come in Complete Uniform on Mondays and Fridays and Saturdays in T-Shirt issued by the college.
19. Students shall not ride bikes without helmet and avoid riding high-powered vehicles inside the campus.

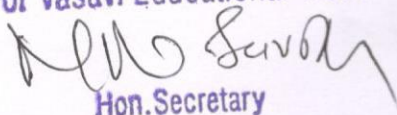
For Vasavi Educational Trust  
  
Hon. Secretary

  
PRINCIPAL  
V.E.T. FIRST GRADE COLLEGE  
J.P. Nagar, Bangalore-560 078.



20. Students are expected to maintain silence and decorum in the academic building; and, any deviant behavior such as hooting, whistling, loitering etc. will be treated as an instance of indiscipline.
21. Students are encouraged to make use of the library, common computing facilities as well as engage in professional activities or any other program authorized by the college beyond class hours.
22. Access to academic buildings beyond the stipulated timing and on holidays without written permission from the concerned HOD / Class Mentor will be treated as a case of trespassing, leading to disciplinary action.
23. Students who intend to represent the college in intercollegiate events shall take prior permission from the concerned HODs; and the selection will be based on parameters such as academic performance, attendance, character, academic schedule etc.
24. Students are expected to make use of academic, co-curricular and extracurricular facilities available to the optimum levels. This will certainly make them physically fit, academically competent, mentally alert and socially sensitive.
25. Students must keep the campus neat and clean and not throw waste in the campus except in the waste baskets kept.
26. Students are strictly advised to refrain from activities such as scribbling or noting on walls, door or furniture which could deface the college and destroy the academic ambience.
27. Students are advised to carefully handle the furniture, equipment, fixtures and appliances of the college and lab. Careless handling/misuse of the above could result in personal injuries or damage to property. Students should follow safety precautions near moving machines and electrical installations. In the event of damage to property, the students responsible will have to bear the cost of replacement/repair with fine.
28. Any violation of the above rules will invite penalty in the form of warning, fine, complaints to parents or any course of corrective measure as found suitable by any staff member or the highest authority of the College.
29. In case of any instance of non-compliance to existing rules or any observed matter/behavior that deviates from the vision and mission of the college, all the staff members are empowered to initiate disciplinary action by filling in a standard form, leading to the constitution of an enquiry committee and further proceedings

For Vasavi Educational Trust

  
Hon. Secretary

President / Secretary / Principal

  
PRINCIPAL  
V.E.T. FIRST GRADE COLLEGE  
J.P. Nagar, Bangalore-560 078.