



# **SELF STUDY REPORT**

**FOR**

**2<sup>nd</sup> CYCLE OF ACCREDITATION**

**VET FIRST GRADE COLLEGE**

NO.18, 14TH MAIN, J.P. NAGAR 2ND PHASE

560078

[www.vetfgc.edu.in](http://www.vetfgc.edu.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**October 2018**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

VET first Grade College is one of the units of Vasavi Educational Trust situated in Jayaprakash Nagar popularly known as J P Nagar. It is an established residential area located in the south of Bangalore conurbation it has good Metro connectivity along with bus facility.

VET FGC is a private self-financing institution permanently affiliated to Bengaluru Central University recognized by UGC and included under 2(f) in 2012 and 12 (B) in 2016. College offers four UG courses and one PG course and two PG Diploma course with strength around 670 students and 27 Teaching Staff.

The college has maintained high quality in academic pursuits, it has state of art laboratories, and staffs are well equipped latest technology in teaching. The institution gives equal importance to sports, curricular, extracurricular activities which aids in overall development of students.

College in its pursuit of enriching knowledge to students gives due importance in conducting various activities throughout the year in a well balanced manner without affecting the academic curriculum.

Institute has successfully in the past five years conducted 129 workshops, seminars, career orientation etc., and 217 seminars, conferences workshops are attended by various faculty members, 37 research papers has been published in UGC notified journals, 43 articles have been polished in national/international conferences. We have seven regular short term course conducted for students usually sponsored by management, we have 70 computers with internet facility provided for students, We have 18 committees under IQAC looking into various development parameters of the institute and students, we have regular NSS wing, Rotract club, Sports club, literary club, students welfare association & Alumni association for the students and by the students.

Institute is proud to declare that it has conducted 2 state level seminars, 3 National level seminars, 2 job mela apart from placements, rally on social issues, blood donation camp, health camp, exams made easy etc are some of the extension activities conducted every year. Apart from these we have e-newsletters, annual magazine Dhrusthi, wall magazine, in-house publication under "Prakashanam". Vanijya Dhara a commerce forum, Faccio club are the platforms provided for students to execute their talents.

### Vision

**VET FIRST GRADE COLLEGE** in its pursuits and excellence provides a well balanced quality education for students in construction of mind that explores creativity, innovation with multiple perspective intellectuality, morality and spirituality through committed and distinction in teaching and service to society.

### Mission

To achieve the founding objective of the trust to impart quality education to all streams, all sections of the society by imbibing excellence in every aspect of teaching and learning.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- The strength of the college is the pillars of the Institution which consists of well qualified experienced dedicated faculty.
- The college and management encourages faculty to enhance their knowledge by pursuing research related activities and eligibility examinations like K-SET, NET.
- Rich research culture is promoted among staff and students and management ably supports the endeavours in the form of publication in reputed journals and also in attending various International and National conferences.
- Healthy relationship amongst various departments.
- Improvement in admission year after year in spite of many colleges mushrooming in and around the college.
- Growth and development in academic pursuits.
- Innovative method of teaching along with conventional method.
- Unwavering commitment to create and sustain an ambience in campus that is most constructive for learning that will facilitate blossoming of the potential of the students and development of their personality.
- The college believes in bestowing moral responsibility to live up to the expectation of the society by providing contemporary education.
- Career orientation programme, placement, curricular & co-curricular activities are some of the regular annual feature conducted for the benefit of students.
- IQAC was established in 2010 with 18 committees looking into quality enhancement, monitoring and development of student & Institution.
- Prompt annual AQAR submission.
- Remedial and Bridge courses are conducted.
- Feedback form from stakeholder is collected analyzed, implemented / action taken.
- Green campus and no ragging.
- Semi digitized library well stacked library with good collection of books, e-library access to open source.

- Institute has well ventilated class rooms, good infrastructure and state of art laboratories.
- Active NSS wing, Rotract club, Rally, Special camp, extension activities, Value added courses, Short term certificate programmes are regularly conducted for overall development of students.
- Decentralised functioning mechanism empowers the departments and individual faculty with flexibility in academics and administration.

### **Institutional Weakness**

- Most of the students are from economically and financially poor background.
- Majority of the students are first generation learners and hence implementation of any new technology is difficult.
- Being affiliated to Bangalore Central University, there is a very limited scope for contributing and designing in the development of course curriculum. The college develops plans to comply with the broad guidelines being issued by the University and the government from time to time in the successful conduct of the academic programmes.
- As the college is private self –financing institution, grant in aid or getting grants for development is not applicable.
- Drop outs in various semesters and courses are a weakness due to personal issues of the students.
- As the college is situated in urban area & in the heart of the city, expansion of space is difficult. Also big playground area cannot be provided for sports activities.
- Trifurcation of Bangalore University into Bangalore University, Bangalore Central University and Bangalore University Rural is creating teething problems to the college in terms of admission procedure, affiliation process, examination etc. VET First Grade College comes under Bangalore Central University for the academic year 2018-19, but for the previous two year courses, it is still affiliated to Bangalore University.
- At the time of placement, students do not take it seriously and the college finds it difficult to bring in good companies in the years.
- Fees Collected from students is as prescribed by the University and is not sustainable to pay UGC scale to the faculties. Therefore, Institution follows its own scale of pay which is much below the UGC standard Scale.
- Change over management once in 3 years leads to change in ideas, thoughts and working pattern vary this leads to adjustment issues.

### **Institutional Opportunity**

- Each student talents are identified and student get opportunity to showcase their skills in various platforms provided to them at the college level through various forums like Culrav, Inter college cricket tournament, inter – departmental activities, Vanijya Dhara, VanijyaMilana, Faccio and many more.
- Faculty members have been motivated to pursue Doctorate and other higher studies in their respective disciplines and areas of interest.
- The college also has plans to establish Research Centre to inculcate research culture in faculty and students alike.
- The college has scope to introduce more under graduation and post-graduation courses.
- Alumni Association has been recently registered and hence there is an opportunity in strengthening good links between their alma mater and the corporate.
- As the trustees are from business background, any shortage of funds for expansion and infrastructure can be met by them in providing facilities.

### **Institutional Challenge**

- As most of the students are first generation learners, improving the results is a challenge, but the college is striving hard to achieve improved results year after year. However, the college proudly states that 2 students have achieved ranks at University levels and the college has attained many distinctions and exemplary results in the previous years.
- Due to semester scheme, students may not be able to pursue and develop their talents in the area of sports, cultural, extension and co-curricular activities.
- Making students attend holistic development seminars is a big challenge as majority of them does not take it seriously. Also, as parents are not educated, they also do not take these activities seriously and hence are not able to inculcate it among their wards. However college is taking all efforts to motivate them to attend such programmes.
- As most of the parents being uneducated, it become very difficult to make them understand the latest technology used by the college in the form sending communication through messages for attendance, test marks etc.
- Making the students to take serious placements is yet another challenge faced by the college but the college conducts various programmes to make them placement ready.

## **1.3 CRITERIA WISE SUMMARY**

## Curricular Aspects

The college was set up with the objective of value added education to the students of all communities. It is permanently affiliated to Bengaluru Central University and follows the Choice Based Credit System (CBCS). Most of the faculty members serving at VET are well experienced and serving at Universities, Autonomous Institution at the various capacities like BOS, BOE, Paper Setters, Evaluators, Custodian, and Observer etc. Head of the Institution has served as Academic Council and Syndicate Council Member.

IQAC plays a vital role in effective implementation of curriculum Planning, Execution, Documentation, Periodic Review and obtaining feedback from various stakeholders. For smooth functioning of institution 13 committees are formed like Examination Committee, cultural Committee, Placement Committee etc which are rightly supported by the faculties as chairperson, Head of the Committee and Members.

As college is affiliated to Bengaluru Central University, its scope is limited only to implementation of curriculum prescribes designed by the university.

## Teaching-learning and Evaluation

The College follows transparent mechanism giving importance to reservation policy of Government of Karnataka. College offers UG courses like B.Com, BCA, B.Sc-Fad, BBA and PG programs M.Com and two PG diploma courses in Business Administration and e-commerce. The college has open door policy in the admission process with a mission to provide quality education to all the streams of society, as most of the students are first generation learners. It is a challenge for the institution to achieve the best. In this direction & accuracy its team plans calendar of events which is prepared synchronizing with universities schedule. It is rightly supported by HOD and faculties for smooth functioning of fruitful semester which includes Bridge courses, Remedial classes, Conducting of unit test, Preparatory examination, activity based programs in the form of workshop, seminar, special lectures, industrial visit, extension activities along with sports and cultural activities.

To import student centric education various clubs and forums are formed like VanijyaDhara, VanijyaMilana, spotlight, Prakashanam, Faccio, NSS and Rotract and so on which creates a platform to overcome their fear or shortcoming if any.

IQAC also monitors the library committee by maintaining substantial books, journals, newspapers in the library by giving equal importance to all the department. Library maintains traditional mode of good volumes of books references and also digital resources that are extended to staff and students for effective learning

College conducts the semester examination as notified by Bangalore Central University along with other tagged colleges, results are declared by Bangalore Central University are published internal marks are allotted to students based on evaluation rules laid by affiliated university.

All faculty members encouraged for paper presentations, Publications, to attend workshops, seminars, State, National and International conferences which is sponsored by management to a great extent.

The final outcome of all these learning evaluation leads in giving better results year after year with many exemplary, distinctions, first class and two ranks to our credit.

## **Research, Innovations and Extension**

Through IQAC, Institute encourages faculty and students to attend conferences and seminars of national and international importance and also motivates to take up research work. As a result, faculty have completed PhD, M. Phil, cleared SLET, UGC NET during their career services at Institute. In this Pursuit many are pursuing their M. Phil and Ph.D too.

Around 30 + articles are published in journal bearing ISBN number approximately 39 and more articles are presented and published in National and international conferences with ISBN numbers. Approximately 39 and more articles are presented and published in National and international conferences with ISBN numbers.

College has been listed under empanelment of Prime Minister Yojana for entrepreneur skill development for the students. It has organised internship, workshop, youth leadership programs, programs on digital skills, career orientation and training etc. Around 13 functional MOU's are available for ongoing activities in the area of Commerce, computers, management and fashion.

Institution believes in value based education and also extends the various activities by sensitizing students to social issues for Holistic development of students. In this direction active NSS wing, Rotaract club, Kavacha Foundation, programs in association with community policing & local police, on girl child, women safety, traffic awareness etc., conducted

College begins with orientation, continuous with fresher's Day, Independence Day ,Teachers Day, Gandhi Jayanti, Ambedkar Jayanti ,Vivekananda Jayanti, Kannada Rajyotsava and so on creating National Integration importance and relevance among today's youth the series of national festivals, concluding with graduation day. These festivities create value based education in discharging once social and professional responsibility.

Prakashanam is a forum which comes out with annual magazine Drushti, wall bulletins like Biz News, Pratibimba, Fashion Buzz, Techno News and E- Newsletter like wrap up, Faccio, Comtech in both electronic & print form.

## **Infrastructure and Learning Resources**

College is situated in urban area in centrally located well accessible by public transport. The campus is spread out largely with prime space in the midst of city. Management has provided good number of well ventilated classrooms green boards audio visual facility in many classrooms, library with well stacked books, journals, references and newspapers. Common rooms for girls, reading room, exclusive toilets for boys and girls, sick room, indoor sports room, outdoor sports facility, lift facility, spacious Auditorium with huge seating capacity.

Library consists of 8156 books, 16 journals & periodicals, 13 newspapers and provision for online public access catalogue in the library and also college provides inflibnet access to the students in spite of space constraint departmental library which is also accessible by staff and students.

We have well equipped computer lab with 55 computer system supported with UPS, 150 mbps internet connectivity, Computer with internet and LAN facility is provided in HOD rooms, staff rooms, and also in library. Administration office is also provided with Internet and Wi-Fi facility.

For uninterrupted power supply, generator facility is also provided.

Sufficient labs and laboratory equipments are provided by management, for computers application and fashion technology department which are updated time to time for smooth functioning of practical sessions. Computer networking, server installation of software and Miner hardware are taken care by technical support. UPS generator maintenance are outsourced, building and electrical maintenance is taken care by trust.

Vetfgc.edu.in the official website is maintained by Swaragh Technologies, however the institution had a common website vetinst.org which was shared with sister institutions earlier.

Intercollegiate cricket tournament is the annual feature from past 9 years. Intercollegiate cultural fest Culrav, encouraging students to present their cultural talent annually apart from inter class sports& cultural competition.

Alumni association is very active result at which the society registration is done in the year 2017 though they were since from the inception of the college. Alumni has a good culture of donating gift which could be used by their young friends, they also support in admissions & career guidance programme.

### **Student Support and Progression**

The college communicates trough various means like prospectus, leaflets and websites vetfgc.edu.in.

College communicates to students about code of conduct facilities provided in campus, curriculum, electives provided in institutions. Bangalore central university and institutions rules and regulations in official website vetfgc.edu.in. and also in prospects and admission form benefit of students.

At the institutional level students are provided with scholarship benefits; receive financial assistance from state\central and other national agencies.

Intercollegiate cricket tournament is the annual feature from past 9 years. Intercollegiate cultural fest Culrav, encouraging students to present their cultural talent annually apart from inter class sports& cultural competition.

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### **Governance, Leadership and Management**

Vision, mission & objectives of the college is to focus on the overall enrichment of the students. Various committees are functioning towards it .Governing council members from the management are dynamic, the representatives of the trustees as governing council members, President B.R.Vishwanath shetty & Sri. Manandi N. Suresh the honorable secretary look into the day today activities of the college. Academic improvement along with providing infrastructure enhancement on a day basis.



Management has delegated the academic day today affairs to the principal rightly supported by IQAC, Vice Principal. HOD's, faculty members & administrative staff.

College, based on the calendar of events prepared, focuses on academic development of the students, Research activities of faculty & students by organizing various activities beneficial to all the stakeholders of the institution.

Performance appraisal of the faculty is given due importance since they are the major contributors for enrichment of students, knowledge or academic performance .Service rules ,code of conduct ,procedure of recruitment ,promotion policy, as well as grievance redressal mechanism is very transparent.

Institution is able to manage the day today activates from the fees collected at the time of admission any short comings are taken care by trust. Various welfare measures for teaching & non-teaching staff like ESI, PF, Maternity leave, Casual Leave etc.,

Annual increment is one of the major financial monetary, motivations which encourage the staff to improve their skills on par with today's standard apart from non-monetary benefits like promotion, awards& recognition.

Internal audit & external audit is conducted periodically.

IQAC is active in conducting faculty development programmer, workshops, seminars, special lecture for overall development of the institution. Remedial classes, special classes, bridge course are given importance to fill the required gap for students. Library has been strengthened with books & ICT facilities; research culture has been cultivated among students & staff. Faculty pursuing additional education is always encouraged by IQAC through the support by management.

### **Institutional Values and Best Practices**

To make students safe & secure CCTV Camera & fire extinguisher has been installed for safety and security of staff and students.

Safe drinking water facility has been provided for staff & students.

Counseling cell is very active to handhold the students at the time of need , whether issues are academic or personal in nature are handled with utmost care.

- LED bulbs are installed as energy savers, solid waste and e-waste are managed to disposal without harming any stakeholders at large very sensibly.
- Rain water harvesting is given due importance for sustainability of water management.
- College also encourages the green for active amongst the staff & students, students in large numbers use

public transportation.

- No plastic has been published at prime places to encourage students to make plastic free campus.
- To make paperless office institution is associated with pupilpod from admission to sending of messages to parents about their ward through technology.
- Being amidst the city limits college ensures that it is surrounded by greenery & follows many green practices initiatives.
- To create social responsibility amongst students various national festivals of great personalities are celebrated with due respect and importance given for birth & death anniversaries.
- These are various best practices followed in institution like Vanijyadhara-excellence through knowledge which encourages staff & students to share their knowledge at state, national & international platform by organizing various academic activities.
- Prakashanam encourages students & staff in publication, result of which we have come out with. News letter like Faccio, Wrapup, Comtech, Annual magazine Dhrusthi & many more which enriches the knowledge of students and staff actively.
- Distribution of free newspapers DECCAN HERALD & Vijavani student's editors for knowledge enrichment & to develop reading skills.
- "Help us to help others" funding the need .We begin the day with prayer to almighty, donate old books to friends. VanijyaMilana-Commerce Forum Faccio-Fashion Forum Spotlight-Language Club. Management sponsorship for certificate programs.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	VET FIRST GRADE COLLEGE
Address	No.18, 14th Main, J.P. Nagar 2nd Phase
City	BENGALURU
State	Karnataka
Pin	560078
Website	<a href="http://www.vetfgc.edu.in">www.vetfgc.edu.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	R. Parvathi	080-26586808	9844232545	-	vetfgc@rediffmail.com
IQAC Coordinator	Shilpa. R	080-26584760	9880797681	-	shills18@yahoo.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	25-09-1995

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Karnataka	Bengaluru Central University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	11-04-2012	<a href="#">View Document</a>
12B of UGC	02-12-2015	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

**Location and Area of Campus**

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	No.18, 14th Main, J.P. Nagar 2nd Phase	Urban	2.5	6932.4

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BCom,Commerce	36	II PUC	English	200	162
UG	BCA,Science	36	II PUC	English	60	38
UG	BSc,Science	36	II PUC	English	30	18
UG	BBA,Management	36	II PUC	English	40	18
PG	MCom,Commerce	24	B.COM OR BBA	English	40	38
PG Diploma recognised by statutory authority including university	PG Diploma, Commerce	12	B.COM OR BBA	English	40	0
PG Diploma recognised by statutory authority including university	PG Diploma, Commerce	12	B.COM OR BBA	English	20	0

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	1				11				14			
Recruited	0	1	0	1	3	8	0	11	4	10	0	14
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				12
Recruited	2	10	0	12
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	0	0	0	0	0	1
M.Phil.	0	0	0	1	2	0	1	0	0	4
PG	0	0	0	2	6	0	3	10	0	21

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	1	0	0	0	0	0	0	0	1

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	3	0	4

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	1		0		1

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**



Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG Diploma recognised by statutory authority including university	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
UG	Male	304	23	1	0	328
	Female	265	6	0	0	271
	Others	0	0	0	0	0
PG	Male	20	0	0	0	20
	Female	50	0	0	0	50
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	55	43	43	46
	Female	47	59	59	43
	Others	0	0	0	0
ST	Male	4	5	5	3
	Female	5	5	0	3
	Others	0	0	0	0
OBC	Male	205	184	86	84
	Female	197	157	83	71
	Others	0	0	0	0
General	Male	42	47	153	146
	Female	67	79	134	126
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>622</b>	<b>579</b>	<b>563</b>	<b>522</b>

### 3. Extended Profile

#### 3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 81

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
07	07	05	05	03

#### 3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
622	579	562	522	450

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
215	215	185	185	145

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
181	191	191	143	120

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.3 Teachers

#### Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
23	22	20	17	18

  

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

#### Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
23	22	20	17	18

  

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.4 Institution

#### Total number of classrooms and seminar halls

**Response: 21**

#### Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
35.83	32.35	23.74	26.98	27.29

#### Number of computers

**Response: 70**

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

- College is **permanently affiliated to Bengaluru Central University** and follows the **Choice based credit system (CBCS)** as per curriculum.
- Curriculum is classified as theory & practical sessions, internal marks are awarded time to time based on semester scheme & university notification.
- College prepares Calendars of events which includes curricular, co-curricular and extracurricular activities.
- CC & EC is conducted for 50 marks based on the work assigned by teachers in extra & Co curricular activities & internal marks are sent to university. It includes choice from various activities like NSS, Sports, Games, small projects, group seminars, Interaction with local community to make projects.
- Students are given choice in first language like Kannada, Sanskrit, Hindi, Tamil, Telugu & English is second language which is compulsory pursued up to 4th semester.
- In the First semester, under Commerce stream, students have option to choose Corporate Administrative/Methods & Techniques for Business Decisions as elective.
- In the final year, students are given Accounting or Finance as elective so that they can learn based on their choice of interest and industry requirement.
- Short term certificate courses like Advanced Communication, Tally ERP 9.0 Fashion Accessories, Asp.net etc. are offered to students based on course specialization
- Workshops, seminars, special lectures on communication & leadership skills, health awareness, group discussion, Human values, Mastering English Grammar, positive attitude, power of concentration etc., are given to students in association with Deccan Herald, FKCCI, Rotary and other University Subject experts for their overall personality development.
- At the time of admission students are handed out prospectus containing details of curriculum, rules & regulations to be followed by them.
- During the orientation students are familiarized with the rules & regulations to be followed during their completion of degree.
- Internals are sent to Bengaluru Central University based on student attendance, assignments & performance in unit test through online portal.
- The unit test, assignments, IA marks & results of students are maintained in separate registers since the introduction of CBCS.
- Students are made to compulsorily solve three years university question papers which have resulted in obtaining good results year after year.
- Students are also encouraged to deliver seminars on various topics pertaining to syllabus, which helps to develop their communication skills, overcome stage fear and makes them understand the concepts clearly. All these academic activities are documented.
- Important document pertaining to students right from their admission till their graduation are documented.

- Execution of calendar of events is prepared at the end of every semester & audited.
- Lesson plans are maintained by faculty to keep track of the completion of syllabus in the stipulated time.
- Preparation of Timetable, Regular meetings with staff, department & committee meetings, academic governing council & management meeting are conducted to ensure smooth progress of the institution.
- Good collection of library books, infrastructure and e-learning facilities are provided to students for effective teaching & learning process & ICT facilities are also provided.
- For effective completion of Curriculum for students from different streams, **Bridge course is conducted.**
- **Remedial classes are conducted for slow learners**

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 1.1.2 Number of certificate/diploma program introduced during the last five years

**Response: 2**

#### 1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	1	0

File Description	Document
Minutes of relevant Academic Council/BOS meetings	<a href="#">View Document</a>
Details of the certificate/Diploma programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

**Response: 25**

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	00	00	01	01

File Description	Document
Details of participation of teachers in various bodies	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

<b>1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</b>	
<b>Response:</b> 98.77	
1.2.1.1 How many new courses are introduced within the last five years	
Response: 80	
File Description	Document
Minutes of relevant Academic Council/BOS meetings.	<a href="#">View Document</a>
Details of the new courses introduced	<a href="#">View Document</a>

<b>1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented</b>	
<b>Response:</b> 100	
1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.	
Response: 07	
File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>

<b>1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years</b>	
<b>Response:</b> 45.42	

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
230	192	275	297	230

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

##### Response:

- University has included compulsory core subjects along with core papers under CBCS which has given choice based learning subjects Environmental Public health, Mrudu Koshalya, Personality development, Science & Society, Culture Diversity & Society, Value Education, Entrepreneurship Soft skills, Computer, Information Technology, Indian constitution & Human rights Banking & Finance are the various subjects which integrate with the regular curriculum.
- These interdisciplinary subjects are taught during the period from I Semester to VI semester in phased a manner irrespective of the courses.
- The Subjects help the students to learn about Indian Constitution, Human Rights, linkage between environment & health, values for nation & global development of Entrepreneurs, understanding the diversity of Indian Society, geographical, religious, Cultural & Unity in diversity.
- Introduction to database Management Information System & E-Commerce & E banking, Banking Operation procedure in India is learnt for Professional ethics personality development includes goal setting, discipline self grooming so on.
- Post-Graduation students can study Fashion designing subjects as their knowledge enhancing elective.
- In regard to self-development, Personality development a fundamental core subject is introduced which includes topics like self-awareness, goal setting innovation, importance of human values, ideals in life, interpersonal skills, Stress management & Time management, leadership styles etc.
- To impart basic knowledge of Banking & Finance we have opted for the above mentioned subject which includes Banker customer services, KYC about deposits, Power of Attorney, Types of loans, Income tax attachment, Importance of financial planning, types of shares, Bonds, Angel investors, leave, IPO's to make student knowledgeable in finance.
- Another paper titled culture diversity & Society includes topics like Diversity of Indian Society, Family, Caste, Village, women in India, communication, regionalism, Globalization, child labor, Mass media its impact etc.,
- Value Education is another subject which familiarizes the students with human values. Personality



& Personal development, Sensitization of people towards women, differently abled & child Human Right, biodiversity, care of environment prevention & preservation.

- To understand Entrepreneurship its innovation students are exposed to topics like importance, benefits of Entrepreneurship, traits, types, role of technology in business environment, case studies, business plan sources of finance, Angel investors etc.
- To be computer students also learn computer application & Information, Software package, Cloud computing, Cyber Crime, E-Commerce, E-Banking, Electronic payment etc
- All these above mentioned topics makes the student enhance their knowledge in developing human character, human values, Professional ethics, Gender issues, Sustainability of environment its studies etc.
- As these subjects enhances each course of student with wide spectrum of knowledge on various issues to support,
- We have active NSS, Rotract, NGO's which are monitored by various clubs like Community services club, Sports club, publication, cultural & Academic clubs. At the end of the semester based on students involvement marks are awarded as internals submitted to Bangalore University.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

**Response:** 14

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 14

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>
Brochure or any other document relating to value added courses.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking field projects / internships

**Response:** 8.84

1.3.3.1 Number of students undertaking field projects or internships

Response: 55

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

<p><b>1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise</b></p> <p><b>A.Any 4 of the above</b></p> <p><b>B.Any 3 of the above</b></p> <p><b>C. Any 2 of the above</b></p> <p><b>D. Any 1 of the above</b></p> <p><b>Response: A.Any 4 of the above</b></p>	
File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

<p><b>1.4.2 Feedback processes of the institution may be classified as follows:</b></p> <p><b>A. Feedback collected, analysed and action taken and feedback available on website</b></p> <p><b>B. Feedback collected, analysed and action has been taken</b></p> <p><b>C. Feedback collected and analysed</b></p> <p><b>D. Feedback collected</b></p> <p><b>Response: A. Feedback collected, analysed and action taken and feedback available on website</b></p>	
File Description	Document
Any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 1.47

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
08	10	09	05	08

#### File Description

#### Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 65.46

##### 2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
252	236	226	218	197

##### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
430	430	370	370	210

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

**Response:** 72.43

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
215	172	105	121	87

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

**Response:**

- The institution emphasizes on student transformation from unknown to known knowledge by restructuring, remodeling, restyling new measures. To apply ideas and knowledge creatively and knowledgably.
- During admission, emphasis is given to students with higher marks, and also preference is given for first generation learners as our mission is to provide quality education to all streams of society.
- As most of our students are first generation learners, this concept is taken up as challenge and we thrive hard to achieve the best.
- After understanding & knowing about the student performance in the tests, teachers emphasize on such students more, without their knowledge.
- A platform for clearing their doubts during free time, after classes, is entertained at the end of the semester after completion of syllabus.
- Faculty members dedicate their time for revision by solving previous three to five year question papers this has resulted in procuring good results over the years.
- Conducting of preparatory exam and analyzing their performance and monitoring their assignments make them more confident in facing exams.
- The results have increased manifold in the years and faculties are obtaining centum results which is

recognized by management through awards.

- Bridge course is conducted for students admitted from different streams.
- At the beginning of the year, many eligible faculties attended evaluation work, rest of the staff do the needful to the students
- A mechanism is followed to identify slow learners after which remedial classes is conducted and attendance is noted.
- Solving of three years questions papers, getting them corrected, participation of students in class seminars, wall journals, literary activities & competitions, language club, our pursuit in conducting various topics by experts makes a student focus on overall development & learning during their three year stay with us.

Students who used to always take a backseat at the beginning of the course at stand boldly, facing the graduates and share their experiential learning the end of the three years degree. College is proud of such transformation of the students

### 2.2.2 Student - Full time teacher ratio

**Response:** 27.04

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls

**Response:** 1.13

#### 2.2.3.1 Number of differently abled students on rolls

Response: 7

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any other document submitted by the Institution to a Government agency giving this information	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Response:

- The syllabus framed by Bangalore University very much consists of student centric & experiential learning methodology where many of the degree programs involves both theoretical knowledge as well as practical input for better understanding of the subject and allocation of marks are based on 50% of practicals which is conducted each semester that makes a student to apply the theoretical knowledge into practical knowledge. Apart from this students are provided with various opportunities and platforms to exhibit their talents, creativity, intellectual leadership, team work, duties & responsibilities awareness through various programs conducted throughout the year for overall development of a student.
- Regular seminars, workshops, in-house training on various topics gives them an opportunity for experiential learning and curricular activities, literary activities, give them participative learning approach within the campus.
- The short term courses conducted help them to gain in depth knowledge about the program they have selected which is an add on to their learning experiences and can be applied in future prospects in regards to their course.
- The career counseling workshops, personality development skills, E training, in-house programs, sports activities, extra-curricular activities, enhances their learning skills, the students hold positions in various committee, like students welfare association, alumni association, Class Representative etc., where students get to exhibit their leadership skills.
- The active NSS, Rotractclub, Kavachafoundation, participation in Rally are some of the various platforms initiated for students to develop their social responsibility towards society.
- Regular tests, preparatory exams and question paper solving are some of the approaches to improvise problem solving methodology amongst the students.
- VanijyaDhara and vanijyamillana commerce forum a platform by, for and to the students is initiated, “Faccio” fashion club for budding designer and “Spot Light” for language improvement are formed. Participation in various cultural & library activities has enhanced learning experiences.\
- Internship to final year students, project preparation & presentation, assignments, Industrial visits, fashion show, participation outside the college campus, windows display & exhibitions also enhance student’s skill.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

**Response:** 86.96

#### 2.3.2.1 Number of teachers using ICT

Response: 20

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and stress related issues

**Response:** 31.1

#### 2.3.3.1 Number of mentors

Response: 20

### 2.3.4 Innovation and creativity in teaching-learning

**Response:**

- College delivers the curriculum in the form of innovative and creative way both for theory and practical subjects. Many of the theory subjects are learnt through workshops, guest lectures and assigning projects to the students. Practical classes are conducted in the lab, based on the curriculum.
- Professors are available to interact with the students and clarify the doubts even after class hours.
- Spot Light club is formed which encourages students to learn literary activities with focus on essay writing, debate, pick & speak, mono acting etc.,
- VanijyaMilana and VanijyaDhara are the commerce forum which gives platform to the commerce students to exhibit their interest of learning in the form of college, treasure hunt, product launch, product marketing, business quiz, etc.
- Faccio, a fashion club promotes creativity and knowledge in the field of fashion industry.
- Encouraging students to use library and also given access to the e-library so that they can study wherever and whenever 24/7.
- Encouraging students to participate in paper presentation for In-house and inter collegiate (National and International level) seminars.

- Faculties are encouraged to use ICT enabled teaching method. Few rooms have been mounted with LCD projectors and Faculties are provided with laptops so that they can use it for preparing PPT, various workshops, seminars are conducted based on skill development programs.

Mock-interviews are conducted to boost the confidence of the students

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response:** 1.78

#### 2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	0

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.3 Teaching experience per full time teacher in number of years

**Response:** 10.3

#### 2.4.3.1 Total experience of full-time teachers

**Response:** 237

### 2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State,



**National, International level from Government, recognised bodies during the last five years****Response:** 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

**File Description****Document**

Institutional data in prescribed format

[View Document](#)**2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years****Response:** 15.2

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	03	03	03	03

**File Description****Document**

List of full time teachers from other state and state from which qualifying degree was obtained

[View Document](#)**2.5 Evaluation Process and Reforms****2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level****Response:**

- The teaching pattern and evaluation system in the college has been working in place with predetermined planned way of execution where any student who has been admitted in the college is monitored throughout the year by the tests conducted, assignments submitted, preparatory and practical exams attended etc., all of which is accounted for academic performance.
- The attendance, two unit tests, 5 assignments, question paper assignment are considered to award internal marks.

- Information about tests is sent to students and parents through ERP messages.
- Regarding any discrepancy in the status of attendance and marks scored, Parents are free to clarify the doubts with the concerned faculty member.
- IA marks are displayed on notice board to keep the students well informed.
- Blue Books are maintained for the test; preparatory exams are conducted compulsorily for issuing Admission tickets for Bangalore University Examination.
- The preparatory exams are conducted regularly by following the same norms as done by Bangalore University which includes paper setting, time table announcement, evaluation of paper, declaring of result etc. In case if a student is unable to score the require marks/percentage the student is counseled & directed to do better in the Bangalore University Exam.
- Faculty members have given centum result in many subjects which is well appreciated by the management with memento & cash prize every year.
- Students have been performing well in the academic front and have 2 ranks, many exemplary and distinctions too.
- Along with academics, co-curricular & Extra-curricular activities are also given due importance throughout the year. Cultural, literary activities, sports activities, NSS activities are conducted. Students need to enroll in any said activity for which their involvement, attendance, participation is noted, monitored & evaluated for award of CC & EC marks at Bangalore University level.

### **2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety**

#### **Response:**

- The conducting unit test is a regular and compulsory feature, planned during the beginning of each semester in accordance with college and Bangalore University calendar of events. The dates are decided by the examination committee members & Principal. The dates are announced 15 days prior for the convenience of students. It is written by students in blue books issued by college. After tests, the papers are evaluated by faculty members and entered in IA marks register. At the end of the semester IA marks are uploaded in Bangalore University examination portal and print out is taken and displayed in notice board for the knowledge of students. In case of any discrepancies in typing or awarding it is brought to the notice of HOD or class teachers administrative staff for verification & clarification.
- After conducting of each unit test the marks are sent to parents through software to the parent's mobile phones.
- Parents Teachers meeting is conducted every semester to discuss the academic performance of their ward to improve them in the years to come. Feedbacks by parents are also taken during such

meeting and suggestions given is considered & implemented.

- In case a student is not able to attend the test, due to medical or any genuine reason another opportunity is given for the student in the form of writing assignment..
- Attendance is also regularly monitored.If student does not attend two consecutive classes, message is sent to parents weekly intimating shortage and giving a chance to overcome it in the months to come.
- The internal assessment is based and awarded on basis of attendance, unit test marks, submission of assignments on time, participation of students in co-curricular & extra-curricular activities, NSS, and participation in various competitions conducted in other colleges, participation in sports, literary activities.
- All the above areas are mandatory to make the student grow confidently and face the challenges ahead paving way for overall development.
- HODs and Class Mentors monitor the students detail closely considering all the above criterion.

### **2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient**

#### **Response:**

- VET FGC is permanently affiliated to Bangalore University.
- Exams are conducted following the rules & regulations framed by Bangalore University by BOS through Academic council & Syndicate.
- As per directions of Bangalore University, BOS & BOE, examination are conducted based on theory & practical which is approved by Bangalore University.
- Exams are conducted according to the time table notified by Bangalore University.
- The college is an examination Centre and 6 colleges which are tagged to the College.
- University exams are conducted by making seating arrangements, provision for providing stationary required, procurement of question papers, submission of answer scripts from 2004 to till date.
- University forms the examination panel under the leadership of custodians generally senior Principals of college.
- Professors from various colleges listed under BOE are invited for evaluation by Bangalore University under one roof. The college proudly states that 80% of faculty members are paper

setters, Reviewers, evaluators & actively participate in other examination duty pertaining to Bangalore University.

- Exams & Evaluation are conducted semester wise - odd & even semester.
- After the Evaluation University publishes the result through its website & also to the colleges. Any discrepancies in results are entertained by the Bangalore University which is represented by the Principal, which is usually a challenge faced by college.
- University issues the semester marks statement from time to time at the end of three years degree convocation, graduation certificate is issued. However in case of urgency, students are given Provisional degree certificate issued by the college duly signed by Principal & counter signed by University Registrar.
- There is lot of discrepancy in announcing of results, marks obtained, processing and procuring of degree certificate, marks card etc., by Bangalore University. In such instances, Institution leaves no stone unturned and has dedicated a faculty looking into all the discrepancies and clearing any problem arising in due course of time.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

#### 2.5.4 The institution adheres to the academic calendar for the conduct of CIE

##### Response:

- At the beginning of the year college plans academic & other activities calendar of events where due importance is given for conducting of both academic, Curricular & Co-curricular activities where students are evaluated at the end of the semester for their CC & EC, a compulsory evaluation reform directed by Bangalore University.
- At the institution level “VanijyaDhara” & VanijyaMilana – a forum, by the students, for the students and of the students is a platform given to participate in various activities like Business quiz, Treasure Hunt, Poster making, collage, Product launch etc., Paper presentations for post-graduation students from various colleges are encouraged through the event Akraya Samantranna and the like.
- Apart from this students are also evaluated based on their enrolment in Sports, Cultural and Co-curricular activities like literary competitions, cultural events etc. and total of 50 marks are awarded to students based on their participation & positions attended in such activities.
- Test marks, attendance, participation in seminars, involvement in cultural & Literary activities, participation in competitions conducted by other colleges, NSS enrollment or Rrotract club member

or volunteering in any of such clubs & activities are parameters for continuous Internal evaluation of students.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students**

### Response:

- B.Com course cater to the manpower needs of companies in Accountancy, taxation, auditing, financial analysis & management and also to develop Human resources to act as think tank for business development related issues with forces on social responsibility. It also enables global middle level managers to solve real life business problems and also looks into ethical managers with interdisciplinary approach.
- BBA course trains the students to take up the responsibilities in areas of finance, marketing & human resource. It also develops standards to take up higher education to promote themselves to become Business Scientist, Researcher, and Consultants & Teachers with core competence.
- B.Sc FAD course is aimed at providing students with knowledge of fashion designing & apparels, they learn elements & principles, create art out of fashion, understand the working of machines, fabric formation, clothing origins & skills required for working & acquiring knowledge of apparel industry.
- Computer Application is most sought after course as the world is tech savvy. BCA students are trained to learn various programming languages like UNIX, Data structures, Computer Graphics, Web Programming they also find future in Java Programming, Database management system & Software.
- M Com offers students in-depth knowledge in the areas of commerce, finance and taxation. It inculcates the habit of research and encourage student to become teachers and better citizen imbining values. The course prepares the students and makes them industry ready.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

## **2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution**

### **Response:**

#### **Program outcome**

Program outcome followed in institution pertains to teaching the relevant subjects with the syllabus framed by Bangalore University.

#### **Program specific outcome**

Program specific outcome is aimed after completion of teaching, examination & procuring of results the students are awarded with degree to pursue higher studies or go for placement in subject of expertise.

#### **Course Outcome**

At the end of their degree course one is able to either go for further study or take up placements, depending upon the way they want to design their future.

### **B.com**

#### **Program outcome**

Students are trained for needs of companies in account, auditing, finance & management.

#### **Program specific outcome**

Subjects like financial Accounting, corporate accounting, direct taxation, GST, Marketing management are learnt by the students.

#### **Course Outcome**

As culmination of all subjects based on University exams & their performance they are awarded with B.Com degree.

### **B.Sc FAD**

#### **Program outcome**

Course is aimed at making them as best designers having knowledge of various nuances of fashion from historical to modern concepts.

#### **Program specific outcome**

Students learn element and principles, pattern making, fashion illustration, designing documentations, Apparel production.

### **Course Outcome**

Students attain a B.Sc. FAD degree and find future in Fashion Marketing, retailing & merchandising, entrepreneurs fashion experts etc.,

### **BBA**

#### **Program outcome**

Making ethical managers, entrepreneur is one of the key aspects of management course focusing on marketing finance & HR

#### **Program specific outcome**

Various concepts like management process, organizational behavior, production and operation management, HR management, Business ethics, service management and other managerial subjects are taught to make them management experts.

### **Course Outcome**

Students are made ready to be an entrepreneur with knowledge of setting an enterprise successfully.

### **BCA**

#### **Program outcome**

Students learn data structure, Web programming, computer networks which make them computer experts.

#### **Program specific outcome**

Students learn in detail about DBM, Software Engineering, Computer graphics, Web Programming which are of great relevance in today scenario

### **Course Outcome**

Bachelor of computer application is obtained & they enter computer related fields as web programmers, software engineers & analyst etc.

### **MCOM**

#### **Program outcome**

Students learn in depth in various areas of accounting, finance and taxation.

#### **Program specific outcome**

Students learn in detail about financial management, human resource management, macroeconomics, international business, monetary system, information system and computers, direct tax, GST and other

subjects which are relevant for employability.

### Course Outcome

Masters in commerce is obtained & students enter teaching as well corporate fields in various areas and designation

Based on the above requirement, institution follows the following mechanism

- Norms of Government & University norms
- Recruitment of required number of faculties.
- Admission to students in open door system
- Preparation of calendar of events
- Formation of committees
- Commencement of the college with induction
- Periodic review of students with attendance, unit test, preparatory examination.
- Arranging bridge course and remedial classes for slow learners
- Parents teachers meetings.
- Periodical departmental meeting
- Assessment of internal marks based on student performance.
- Motivating students for publication under the banner “Prakashanam”.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students

**Response:** 71.82

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 130

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 181

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process



**Response: 3.51**

NAAC

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Response: 0**

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

**File Description**

**Document**

List of project and grant details

[View Document](#)

**3.1.2 Percentage of teachers recognised as research guides at present**

**Response: 0**

3.1.2.1 Number of teachers recognised as research guides

**File Description**

**Document**

Any additional information

[View Document](#)

**3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Response: 0**

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge**

**Response:**

- VET First Grade College has been listed & selected for empanelment under Pradhan Mantri Yuva Yojana of Ministry of Skill Development & Entrepreneurship as a Project institute on 2nd May 2017.
- A separate account is maintained for this project which is a new startup like venture setup by Wadhvani Foundation, NEN (National Entrepreneur Network)& NIESBUD a flagship scheme of ministry of skill development &Entrepreneurship(MSDE)
- Our institute submitted agreement duly signed & stamped by competent authority which was further processed for empanelment.
- After the selection of institute Smt.Shilpa.R and Smt.Vidyashree.S underwent training at DayanandSagar Engineering College, Bangalore which is Nodal hub, the training was for a period of 5 days i.e. from 10th of October to 14th October 2017,
- The faculty members who were trained had to set up an E-Cell, identify E leaders, train students how to be an Entrepreneur, and the processes involved in startups.
- They were also trained on using learnwise program developed by PMYUVA Yojana, The Program is scheduled for four module each, module is programmed for 30 hours where 20 hours of theory and 10 hours of practicals for 200 students, 50 in a batch and also the program is conducted throughout the year.
- This Programme is presently valid for 5 years.

**BOSCH Report 3.2.1**

- VET First Grade College is associated with BOSCH limited in order to support youth for their skill development to ensure their employability. The Program was a unique skill development program known as BRIDGEE (BOSCH's Response to India's Development and Growth through Employability Enhancement) which is a short term job oriented program of three months duration, has been designed exclusively for youth who are looking for jobs.
- The objective of BRIDGEE is to make youth employable and provide 100%job placement assistance into entry level jobs in the service sector, such as in Retail, Hospitality, Banking &Finance etc.,
- The first Batch was started in the month of August with the enrollment of 14 students.12 students attended the classes and were certified by BOSCH. The trainees for the program were from different educational backgrounds who were not pursuing education anymore or employed, when they got admitted into the training program.
- The training for the trainers was scheduled by BOSCH from 04th July to 8th July 2017 at Haliyal (near Dharwad).Mr.NazeerPasha, Asst. Professor Department of Commerce & Management attended the training program. The training began on 02 Aug 2017 and was successfully completed

on 08 September 2017.

- The trainers were trained on Life skills, Spoken English, Customer Service, Interview skills, Basics of computer and much more. At the end of the course the trainers were awarded with the BOSCH certificate and placed into different jobs based on their skills and area of interests.
- Faculty members of all streams dedicated 4 hours every day for training the students, which included theory and practical sessions.
- The sessions were carried out, using the smart class facility in which Power Point Presentations and relevant Audio-visual instruments used were designed by BOSCH for effective teaching & learning.

### 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

**Response:** 10

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	1	1	1	3

File Description	Document
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

**3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research**

**Response:** Yes

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.2 The institution provides incentives to teachers who receive state, national and international**

**recognition/awards****Response:** Yes

File Description	Document
e- copies of the letters of awards	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.3 Number of Ph.D.s awarded per teacher during the last five years****Response:** 0

3.3.3.1 How many Ph.Ds awarded within last five years

3.3.3.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years****Response:** 0.25

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years****Response:** 2.1

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	9	22	0	0

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>

### 3.4 Extension Activities

**3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years**

**Response:**

- Our Institution’s Vision basically focuses on pursuing excellence, providing a well-balanced quality education to all streams & all sections of society by imbibing excellence in every aspect of teaching & learning.
- The college provides value based education to the students in discharging one’s social & professional responsibility by having active NSS, Rotract wing and association with Kavacha foundation-NGO.
- The NSS throughout the year conducts rallies on various issues to create awareness amongst students & neighborhood by walking down the neighborhood by showcasing placards, Banners, Slogans etc., to educate the public about the issues which we are facing in the society.
- Some of the rallies conducted were “Save Girl Child”, “Women’s Safety”, “Traffic awareness programme”; “Community Policing” etc., this kind of rallies when conducted brought lots of awareness amongst all the students.
- Our active NSS also conducts a week long special camp at one of the remote villages in and around Bangalore & the college is proud to express that we have successfully conducted 6 years of special camp till date in which approximately 50 students participate every year.
- During this special camp, each day is scheduled with special lectures on selected topics by eminent personality or experts from the field, cleaning of the village, teaching the villagers about hygiene, cleanliness etc., making them play games or organizing competitions for them are some of the events organized.
- A regular feature in camp is to have one medical camp like eye camp, physiotherapy camp etc., at

the end of 7 days camp our NSS students have experience & memories to cherish for.

- The Rotract wing helps to conduct various programs like “Each one Teach one”, an initiative taken by students to eradicate illiteracy to some extent & workshops are also conducted on “Teaching aids” where they prepare visual aid charts for Government schools. Counseling sessions by counselors, awareness of human rights to Senior citizen are some of the latest programs conducted.
- Every year we conduct Blood donation camp where most of the students come forward to donate blood, with an aim to contribute to society in saving life, at the end of the camp students are given certificate for volunteering as donors.
- Our association with Kavacha foundation, a non-government organization whom we are associated since many years, with this organization we conduct every year Essay writing competition drawing competition, cultural program & competition for government schools children from 1st standard to 8th standard.
- At least 50-60 government schools, private schools come and participate in large numbers, prizes are distributed in each category, and food is also served for all the participants.
- We also conduct for students of tenth standard “Exams made easy” where subject experts are called and question papers are solved & tips for exams are shared in this platform.

The above mentioned are some of the initiatives taken by fraternity of VET First Grade College, Management, Principal, Faculty members for holistic development.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

**Response:** 0

#### 3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

**Response:** 57

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	14	12	11	07

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

**Response:** 69.02

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
460	418	387	374	263

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>



### 3.5 Collaboration

#### 3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

**Response:** 51

##### 3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
19	11	9	6	6

File Description	Document
Number of Collaborative activities for research, faculty etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

**Response:** 2

##### 3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	00	00	01

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

- College is offering four UG Courses one PG course & two PG-Diploma courses. The infrastructure provided is as per the BCU norms based on 1:1 ratio with respect to classroom and laboratory.
- Class rooms are naturally ventilated with 150 to 50 capacities. The class rooms are spacious and designed keeping students comfort and movement in mind.
- Each class has basic requirement of tubelights & fans all in working condition which is regularly and cleanly maintained throughout the day.
- For delivering lecture, raised platform and podium are provided for having complete view of class room and better focus on students.
- All class room has notice board, green board and big windows for natural air and ventilation, all windows are sound proof.
- 20 rooms are available for regular conducting of classes, a library, 1 reading room, & 6 labs, well-spaced auditorium with 400-500 seating capacity, well illuminate with 2 bays, good sound system and 2 green rooms with rest room facility is also provided.
- The college has lift facility and classrooms are spread to 3 floors and a big corridor in between the classrooms for easy movement of students. Lift facility is available and used when ever required.
- 8 LCD projectors with speaker are fixed in classrooms and the college has three movable LCD projectors at its disposal.
- Well-equipped computer lab with 55 computer system, internet facility, good seating facility, a separate UPS room with 7.5 KVA of 2 numbers is available Broad Brand connectivity is 150Mbps.
- Internet facility is provided in all staff room, HOD rooms, IQAC room, & Vice Principal cabin.
- The library has 5 computer systems with internet facility and approximately 9000 books inclusive of references and daily circulation books.
- There are 13 subscribed newspapers, 15 journals of national and international repute, 12 magazine and 100 educational CDs.
- 5 laptops, 15 headsets for business lab and language lab, 2 HP laser jet printers for administrative and academic purpose in the administrative block along with four computer systems with internet facility is also available.

- Restroom in each floor, ladies room, & board room with 20 seating capacity intercoms are also provided.
- Separate Principal office, administrative office, Board room, Counseling room, Placement cell and sick room available in first & Second floor.
- Campus is well surrounded and maintained with green plants both with ornamental and medicinal value.
- Labs are well equipped with equipments in Textile Testing lab like Twisstester, Microscope, Tear strength tester, Thickness gauge, Fabric bending tester, drape meter, wrap reel, Beesley balance etc.
- 5 water baths, printing and dyeing equipment's like block for block printing, screens for screen printing etc for textile wet processing lab.
- Domestic and industrial machines, drafting tables, ironing stand, iron box, mannequins, dress forms, display stands, pin boards etc., are also available in pattern making & sewing lab
- Language labs with educational CDS & learning facilities are available along with electronic lab for BCA students.
- Library is opened from 8.00am to 5.00pm for students accessibility.

#### **4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities**

##### **Response:**

- The Institution has adequate facility for sports, game (indoor, outdoor, yoga) and cultural activities.
- Indoor games include carom, chess, table tennis and badminton etc., which can be availed by students whenever they are free or after classes.
- The room allocated for sports has storage facility where all the sports equipment are kept. Also LCD facility is provided which enables theroom to be converted as indoor sports room, yoga room, extension activity room etc.
- Intercollege cricket tournament has been conducted for 8 consecutive years in the ground which is adjacent to the college premises.
- Track and field events like volleyball for boys, throw ball for girls, kho-kho, kabbadi, relay race, 200 meters, 400 meters, three legged races, skipping race, throwing the ball, inter-class cricket, are outdoor games which are conducted annually and 3 prizes are declared for all these events.
- During the year programmes like human values, social and core values, health programs, wellbeing

and awareness programs are given due importance. The college proudly states that many yoga programs, health awareness program and CPR workshop have been conducted in this direction.

- The college conducts a cultural fest “CULRAV”- which is a platform for other college students to showcase their talent in extracurricular activities like dance, group song, Mehendi, fashion show, Mr. and Miss Culrav, coding and debugging, solo-song, solo-dance, gaming NFS, nail art etc.,
- The valedictory function consists of distribution of individual prizes and certificates given to winners along with rolling shield to the college which has won maximum prizes.
- CULRAV is a regular annual feature since last 4 years. The events are conducted in the multi-purpose auditorium which is well-furnished with the following facilities:-
  - Inbuilt Sound system
  - Wired, cordless mike & collar mike
  - Chairs, podium
  - Amplifiers with microphone

#### 4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

**Response:** 52.38

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 11

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>
Link for additional information which is optional	<a href="#">View Document</a>

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

**Response:** 0

##### 4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>
Audited utilization statements	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

#### Response:

- Library Committee is formed to support IQAC in academic endeavors.
- The library is automated using computer system.
- The library is a member of INFLIBNET-NLIST & NDL (National Digital Library) which provides a web access to e-journals & E-Books to all students & Staffs.
- Library provides e-books to all students & staffs from Himalaya publishing house.
- Availability of books subject wise and author wise is available in the system.
- 100 CD's are available for the students and staff to refer in the library itself.
- Libraries well equipped with Five Computers having internet facility.
- Assistance in downloading e-content is also provided.
- Apart from the above, library collections include
- Varied collection of books, journals and newspapers are available.
- Total 9168 books are available in library for students and staffs perusal.
- The open access system is enabled for staff & students.
- Well qualified librarian is appointed.

- There is a good collection of University question papers
- Syllabus copy of all courses is made available in the library.
- Projects reports of B.Sc FAD, BCA & M.Com courses are available for students future reference
- Old is Gold – the college proudly has collection of rare books of many years preserved in good condition for reference b
- Book bank facility is separately made available to SC/ST students where such students are permitted to borrow additional books.
- Donated books are separately stacked and available for students & staff perusal
- Students also donate books after completion of course, which is one of the best practices in library.
- Bio metric has been installed for student & staff login & logout in the library.
- Annual magazine “Dhrusti”, News letter of various departments like “Faccio news”, “ComTech News”, “Wrap up“, souvenir, Hand book on committees are displayed
- Faculty publication in various journals is also displayed for reference.
- Other than central library, to quench the thirst of knowledge departmental library is also been maintained in each department
- Free news papers on first come first serve basis under “connect to current” is distributed to students in library for knowledge enrichment.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

#### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

##### Response:

- College gives due importance for the demand made by the students and faculties, librarian purchase the books required by the staff and students every semester.
- Students and staff are given access to e-journals and e-books, in order to meet the requirement.
- Librarian also collects the requirement and recommendation of books from HOD and concerned Staff members at the beginning of every semester and the same is purchased following the

institution procedure.

- Though VET First Grade College is self financing institution, due importance is given by the management in allocation of funds every year for procuring required number of book according to the changes in syllabus.

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

**Response:** 1.39

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.36	1.67	1.23	1.56	1.12

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.5 Availability of remote access to e-resources of the library

**Response:** No

#### 4.2.6 Percentage per day usage of library by teachers and students

**Response:** 12.4

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 80

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

- The Institution provides the required IT facility year by year by purchasing desktops, laptops, LCD Projector for providing ICT facilities for staff & students.
- 150 mbps bandwidth is provided which caters to all the needs. There are 2 labs which has around 55 computers, all in working condition.
- All departments have individual system to update attendances, and for browsing internet facility
- The college has all the admission data, internal assessment marks uploading, and hall tickets procurement, examination diaries, uploading of test marks, messages pertaining to students about their performance in tests marks statement, student's attendance to parents on regular basis data available in the system.
- Every Saturday, after regular classes begin, all these updates were earlier done thru Iolite updating system and very recently the college has switched over to Pupilpod which has more added feature & advantages for advanced functional services.



- Downloading of results, student data base management, examination details are through online portals only. Apart from this, the college has digital library, with 5 systems are exclusively kept in library for students usage.
- E-register accessibility to INFLIB NET resources are some of the It facility service provided in the institute.
- Earlier internet facility which was restricted to some prime place only is now extended. Office has internet facilities for all office purpose.

#### 4.3.2 Student - Computer ratio

**Response:** 8.89

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

**>=50 MBPS**

**35-50 MBPS**

**20-35 MBPS**

**5-20 MBPS**

**Response:** >=50 MBPS

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

**Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

**Response:** 19.81

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
7.56	7.001	6.40	3.77	4.19

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>
Audited statements of accounts.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Response:**

- VET First Grade College started in the year 1996 to provide quality education for overall development of the students to support college vision, mission & objectives. VET has physical facilities such as class rooms, Laboratories, library, auditorium, seminar hall, sports room and other facilities.
- Every course/department has been provided with sufficient class rooms for conducting of classes theory, core subjects, elective subjects & language classes.
- Staff rooms, laboratories, wash room for girls & boys separately, girl's rest room, health Centre in case of student sickness pantry for staff members.
- Visitor's bay, Principal cabin, Board room, administration room are some of the facilities established.
- Every floor has class room of which some are equipped with projectors & audio facilities.
- To the entire campus with wifi enabled. This has happened due to kindness and support of management.
- Parking facility is provided to staff & students separately.

- Indoor requirement of sports is taken care by sports committee Sports room is provided to students & staff at free time, which can be utilized. Library will be kept open 30 minutes before the commencement of the college & two hours after the college hours for both students & staffs students can also avail the facility of yoga training in evening.
- Computer networking, server maintenance, installation of software, minor hardware problems are resolved by college technical support. Separate computer maintenance technical staff is appointed to take care of computer lab requirements.
- Helper at various floors has been appointed during the college hours to maintain the building.
- All the departments take care of maintenance of the laboratory equipment and most of the maintenance work is completed during the semester break.
- UPS & Generator maintenance contract is outsourced. Building maintenance and electrical maintenance is taken care by the staff of Trust.
- Various committees are formed for smooth functioning some of the committee and their functions are as follows.

Name of the Committees	Function of the committee	
IQAC	Looks into overall information of the college	
Examination & Equipment	conducting tests, preparatory & purchases of Equipment's of all depart	
Library Committee	Purchase of books & journals	
Attendance	Updating software & Sending messages to Parents	
Sports & Discipline	Purchase of sports materials	
Cultural	Arranging cultural activities	
Placement Cell	Arranging career orientation & placement Selection	
Health & Planning	Arranging program on health issues & looking at students wellbeing	
Parents Relation Cell	Meeting the parents to update their wards performance	
Alumni	Arranging interaction & involving students progression activity and entertainment	
Equal opportunities Cell	Providing equal opportunities at work place	
Anti ragging and Sexual Harassment	Undertakes to see that there are no ragging and sexual harassment college	

Counseling / Redressal / Women Grievance	Looks into the counseling and redressal of grievance among students a
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NAAC

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 16.98

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
143	88	100	98	45

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	<a href="#">View Document</a>
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 6.7

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
69	45	65	16	00

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

**Response:** E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

#### 5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

**Response:** 0

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years****Response:** 45.25

## 5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
224	247	218	236	286

**File Description****Document**

Details of the students benefited by VET

[View Document](#)

Any additional information

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response:** Yes**File Description****Document**

Details of student grievances including sexual harassment and ragging cases

[View Document](#)

Any additional information

[View Document](#)**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 12.06

## 5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
15	25	9	43	5

File Description	Document
Details of student placement during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.2.2 Percentage of student progression to higher education (previous graduating batch)

**Response:** 8.63

#### 5.2.2.1 Number of outgoing students progressing to higher education

Response: 17

File Description	Document
Details of student progression to higher education	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

**Response:** 0

#### 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

#### 5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>



### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.**

**Response:** 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>

**5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution**

**Response:**

- College has constituted various committees where some of the committee representation of students as a member of the committee. Committees like IQAC has student representative from each department to represent any student's academic issues pertaining to them.
- Equal opportunity cell also includes student representation, along with this we have alumni association, student welfare association where students have been position in different position like President, Vice president, Treasurer etc., who will organize and conduct various student activities.
- Organizing fresher's day till graduation day are conducted to inculcate in them to be responsible and know the duties and responsibility to conduct any program, the involvement and completion of program is their responsibility in such event.
- It is immense pleasure to share that one of our students named Raju Havannavar NSS, student was nominated as academic council member for a period of 1 year who represented students of all NSS wings of affiliated college at Bangalore University.

Annual Students Activities are

- Fresher's day
- Teachers day
- Inter Collegiate Cricket Tournament
- Inter Collegiate Cultural Fest
- Annual Sports meet
- Cultural & Literary Competitions
- Community services in association with Bangalore University, Kavacha, Rotary, Community policy & other organisation.
- Martyrs day, Gandhi Jayanthi
- Annual magazine – Drusti in publication
- Publication of wall journal
- Graduation day
- Dasara – saraswathipooja

Required funds are met by the generous management through miscellaneous amount.

Institution also has various students forum like

- Students welfare association
- Alumni association
- Equal opportunities cell
- Counseling, redressal, women grievance cell
- Anti-Ragging & Sexual harassment committee

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural activities/ competitions organised at the institution

**level per year****Response:** 16.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
18	17	17	15	14

File Description	Document
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.4 Alumni Engagement****5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years****Response:**

- The alumni association plays an important role in shaping the future and in helping the institute grow to greater heights by representing the views of its members and contributing in building and engage supportive alumni community.
- VET FGC Alumni association of VET First Grade College is registered society with registration number 212 on 13 Dec-2017.
- The objective of this association is to be in connect with all alumni as members of the association.
- Though the association has been registered in 2017 it was active since from the inception of the college. The evidence could be seen that many of the alumni admit their younger brothers/sisters/neighbor/ cousins to their own institutions for various courses. College has also appointed & gives opportunity to alumni as staff member of VET First Grade College.
- Alumni plays an important role as mentors in various activities organised by college they also helps in placement and career guidance programme which will be a break through to the existing students.
- At least once in a year alumni of college meet generally on the day of Mr.& Miss VET, Beauty pageant & Man hunt competition, in which one of the judges of the competition will be alumni of the college.

- Programme will be followed by cultural event, interaction & refreshments.
- College also maintains the database of the alumni.
- Among the present final year student alumni association is formed who connects the alumni (Passed out) students of VET, as a special support to the passed out students.

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

**Response:** <1 Lakh

File Description	Document
Any additional information	<a href="#">View Document</a>
Alumni association audited statements	<a href="#">View Document</a>

#### 5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

**Response:** 7

##### 5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	3

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

##### Response:

- VET First Grade College is one of the branches of Vasavi Educational Trust. Mission of founding members is to achieve the founding objectives of the Trust to impart quality education in all streams, to all sections of the society by imbibing excellence in every aspect of teaching and learning.
- In this direction college started in 1995 with the below mentioned Vision, Mission and objectives of the college.

##### Vision

- VET First Grade College in its pursuit of excellence provide a well-balanced quality education to students in construction of mind that explodes creativity, innovation with multiple perspectives, intellectuality, morality and spirituality through committed distinction in teaching and service to the society.

##### Mission

- To achieve the founding objectives of the trust, to impart quality education to all streams, also section of the society by imbibing excellence in every aspect of teaching and learning.

##### The goal and objectives:

- Impart value added education to the students of all communities.
- Expand awareness to become a wiser, disciplined and accountable citizen.
- To achieve excellence in curricular and co-curricular activities.
- To provide value based education in discharging one's social and professional responsibilities.

College has formed various academic bodies and committees in which faculties participation plays a important role. In the academic governing council teachers of various departments are included in the governing body along with the university nominees.

We have various committees like:

- Academic Governing Council
- Examination and equipment committee
- Sports and discipline committee
- Cultural committee
- Library committee
- Anti-ragging committee/ sexual harassment cell
- Counseling/ redressal/ women grievance cell
- Placement cell
- Alumni committee
- Attendance committee
- Short term coordinator cell
- Health and planning committee
- Parent relation cell
- Equal opportunity cell
- Industrial visit committee.

### **6.1.2 The institution practices decentralization and participative management**

**Response:**

- We have Board of management which is headed by President and Secretary, who look after the managerial activities like admissions, providing infrastructure, financial aspects etc.
- At the next level, Principal/Vice principal/ HODs/Faculty members/non- teaching staffs are delegated with powers to run the college smoothly.
- Principal looks after the administrative function like verifying admission documentation and

sending the required documents to Bangalore university time to time, conducting examination, declaring the results, calling for convocation as per Bangalore university along with other curricular/co- curricular activities.

- Head of the department and other faculties support the Principal in all the activities chalked out by the Principal for the execution.
- To materialize smooth conduction of various functions, various committees were formed with the composition of chairman, head of the committee and other faculty members. It includes
  - Library committee,
  - Anti-ragging committee/sexual harassment cell,
  - Counseling/ redressal/ women grievance cell,
  - Placement cell,
  - Alumni committee,
  - Attendance committee,
  - Short term coordinator cell,
  - Health and planning committee,
  - Parent relation cell,
  - Equal opportunity cell and Industrial visit committee were formed
- The principal is both the academic and administrative head of the institution. She is accountable for achieving excellence in the college with respect to all the parameters of predefined vision, goals and objectives.
- Faculty is actively involved in the academic decision making process. The Principal holds periodical meetings. The recommendation of the head of the departments is submitted to Principal. Principal puts up to the management to arrive at suitable decision for implementation.
- Few faculty members are also the members of the academic council, hence they are actively involved in the decision making process for the college to sustain and enhance quality of higher education imparted by the college.
- Decentralized functioning mechanism empowers the departments and individual faculty with great level of flexibility in academic administration which helps the faculty in making decisions and these decisions can be reviewed by various committees and management whenever need.
- The college maintains transparency by having services rules published at the other side of the

recruitment form regarding the casual leave, duties and responsibilities, PF, ESI and other information at the time of appointment itself.

- In case of vacancies in any department, requirement is forwarded to the management followed by newspaper advertisement and then the called candidate is asked to give demo on subject of his/her experience, then the right candidate is screened on the basis of subject knowledge, communication skill of other parameters and then forwarded to Principal & management for final round of interview & selection.
- Candidate is appointed for a period of one year on probationary and then based on the performance, the services are regularized.
- Promotion of the staff is based on the performance in academic and administrative skills. Management believes in internal promotion, in case of non availability of candidate for the right post with required qualification, the recruitment procedure will be followed.

## 6.2 Strategy Development and Deployment

### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

#### Response:

VET First Grade College is permanently affiliated to Bangalore University listed under 2(f) & 12(B) of UGC, accredited by NAAC with 'B' Grade with 2.72 CGPA for the first time in February 2014. This is an education institution striving to uplift most of first generation learners. The management, governing body, academic governing council, Principal, IQAC, teaching faculty, administration, students, parents & other stakeholders jointly contribute towards the development of the institution in extending education to society at large.

#### Curricular Aspects:

- College offers curriculum prescribed by the Bangalore University to Bengaluru Central University.
- VET First Grade College is listed Under Bangalore University & Affiliation continues under the Bangalore Central University from 2018 & 19 onwards.
- Curriculum followed is based on CBCS
- Constitution of India and human rights, Value education, Environmental & Public health, Personality development and Entrepreneurship & Innovation are the mandatory subjects taught to students as per the university curriculum



- Open electives choice are given for B.Com & M.Com courses
- Language electives are given for all courses
- 
- Mini project & Main projects for few courses are part of curriculum for B.Sc FAS , BCA & M.Com
- Short term certificate courses are offered to all the courses based on current / providing trends in industry

#### Teaching Learning Evaluation:

- Calendar of events, time table, lesson plans are planned in advance.
- Periodic tests, assignments, career orientations are conducted to assess the students.
- Cash award & momentous for the deserving students and staff are awarded.
- Industrial visit and expert visits to campus to enrich knowledge staff and students in various journals.
- Online and manual feedback system from the stakeholder.
- Remedial and bridge courses for the needy students.

#### Research & Development:

- Staff are encourage to pursue Ph.D
- Presentation of Research articles
- Publish research articles
- Management sponsorship for publishing research articles by staff and students.
- Organising qualitative and subject oriented seminars.
- Deputation of staff and students to National & International conference with conveyances and registration fee

- Functional MOUs

#### Others

- Making 100% computer literacy among staff and students
- Eco friendly campus
- Utilization of ICT in academic and administrative endeavors
- Up-gradation of physical infrastructure at regular intervals
- Organising holistic programme to inculcate ethical values among students.
- Conducting sponsored and self-financed workshops/seminars of varied interest & topics.

#### **6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism**

##### **Response:**

- The college is governed by Board of management which includes the President and Hon. Secretary of the Vasavi Educational Trust. Further powers are entrusted to the Principal/HOD'S/faculties/Non- teaching faculty to run the college smoothly in day to day activities.
- All academic activities are handled through periodic meeting to discuss matters of various departments. The departments take up all relevant academic matters in the meeting and forward the recommendation through Principal to the Management.
- Institution has a governing body in the name of managing committee consisting of President, 3 Vice- President, Hon. Secretary, Joint Secretary, Treasurer and Mentor. The team is elected once in 3 years by the trustees at the Annual general body meeting.
- Functions of the Management Committee are empowered to monitor the activities of the college such as:
  - Appointment of teaching and non-teaching staff
  - Construction of building

- Providing infrastructure and their maintenance
- Starting of new courses
- Administrative matters
- Financial aspects etc.
  
- Academic governing council is a combination of management, 2 university nominees, members, localite, senior faculty and Principal who is the convener of the meeting
  
- Function of the academic council is to govern the rules and regulations of academic activities of the curriculum approved by the Bangalore University like change in Syllabus, change in pattern of examination and other activities concerned with curriculum are discussed in detail and followed as per the university norms.
  
- The academic council meets generally twice in a year, when specific agenda are placed in the council for the approval and the same is forwarded to the management for further action.

**Current Academic Governing Council Members are.**

President    Sri. B.R.Viswanath Setty,  
Vasavi Educational Trust

**Members:**

Hon.Secretary                                      Sri. Manandi N. Suresh  
Vasavi Education Trust

Treasurer    Sri. B.S. Arun Kumar  
Vasavi Education Trust

Bangalore University

Nominee    Mr. VijayKumar Simha.N

Bangalore University

Nominee Dr. Narayana Setty

Staff: Sri. NarayanaSwamy. S. G  
Vice Principal,

VET First Grade College

Staff: Smt. Bharathi. P.S  
HOD-Science

VET First Grade College

Staff: Smt. Prathima.B.J  
HOD-Commerce

VET First Grade College

Staff: Smt.Shilpa.R  
Associate Prof. B.Sc. FAD

VET First Grade College

localite Smt. Anitha. B.G  
J.P. Nagar, Bangalore

Principal and Convener Dr. Parvathi. R

VET First Grade College

- College has various committees like IQAC, Grievance redressal cell, Anti ragging Cell, Student welfare, Sexual harassment cell, counseling cell, Rotract, NSS & others to maintain healthy environment in the Institution.
- Institution has grievance/ complaints redressal cell. Students are free to give written complaints, any complaint received are solved within a short span of time. However to build good relationship and confidence among the student and staff, feedback forms are collected every year.
- Principal conducts orientation to all fresher's & address them regarding code of conduct, Rules & Regulations of Bengaluru Central University and Institution. Principal after visits the classes to the smooth functioning of classes.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

**Response:** A. All 5 of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	<a href="#">View Document</a>

### 6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and

**implementation of their resolutions****Response:**

- College promotes a culture of participative management with different committee having the composition of Chairperson, Head of committee and other faculty members, this gives equal opportunity for all the staff members to participate and conduct all the programs in the institution.
- There is perfect administrative planning at the beginning of the academic year followed with execution i.e. calendar of events are charted out as per Bengaluru Central University notification and Institution calendar of events are planned and executed periodically which includes arranging of Curricular, extracurricular activities, Seminars, Workshops, Competitions, Tests, Camp, Cultural Program etc.,
- The chairperson and IQAC coordinator felt the need to introduce more short term courses for which the proposal was put forth to all members. All members agreed to introduce short term course according to prevalent trends for the benefit of students in all streams and make them industry ready.
- The IQAC coordinator and the staff had attended 5 days program on entrepreneurship development conducted by PM YUVA YOJANA, where the course of 30 hrs. is scheduled for students from January 2018.
- The Vice Principal proposed to initiate new clubs along with already existing clubs Eco-Club and health club.
- In the above mentioned context HOD of commerce suggested to have Teacher Social Responsibility Club, where any teacher can contribute any amount for weaker section of students who are financially weak, this cause was well received and supported by all members.
- A member of library committee, requested all members to inform everyone about accessing INFLIBNET as college is registered under INFLIBNET and one can access any number of E content which is beneficial to both staff and students for which the members of IQAC agreed to popularize amongst the students too.
- The Principal emphasized each member, the importance of publication as how it has to be enhanced and also informed that management would bear some amount pertaining to publication if a faculty does publish in any of the journals. All members expressed their heartfelt thanks to the management for taking such initiative, which is a kind of encouragement given towards research culture in campus for staff.
- The Vice Principal accepted to conduct a national level or state level seminar in Kannada in association with Udaya Bhanu Kalasanga.
- The Head of Placement Committee gave brief report on companies willing to conduct campus in the days to come and also showed discontent that student are not so serious about job during their tenure in college but still without losing heart we will conduct placement drive for the benefit of students.

- The IQAC head briefed to all members about the AQAR submission, status of SSR to be uploaded
- The Principal also shared her knowledge and experience about NAAC accreditation as she has attended one of the training conducted by UGC in Delhi about the latest process of accreditation.
- The Alumni members proposed to make an association registered for which he whole heartedly took the initiative to do the job bestowed to him.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

##### Response:

- Welfare schemes like Provident Fund, ESI, and Zero balance account in earlier in INJ Vysya and now in Karur Vysya bank are available for teaching and non teaching staff.
- PF is availed by all the staff, ESI is provided to those whose salary is below Rs. 15,000 per month.
- 100% of Non-teaching staff have availed ESI facility and 31.5% of teaching staff have also availed this benefit.
- Maternity leave, Medical Leave, Casual Leave, Duty Leave facility are also applicable to teaching and Nonteaching staff equally.
- Newly appointed staff works on probationary basis of 1 year after which they are made permanent on the basis of feedback and performance of individual staff.
- Staffs are motivated to attend workshop, seminars, encouraged to pursue higher studies.
- Teaching Staff are also rewarded for producing centum results at Bangalore University semester examination by College.
- Experienced teachers are given high responsibilities and promotion.
- Annual Increments, Provident fund, ESI facilities are given to retain and motivate the staff members.

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 59.7

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
19	15	10	10	7

#### File Description

#### Document

Details of teachers provided with financial support to attend conferences,workshops etc during the last five years

[View Document](#)

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 13.4

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	10	9	16	12

#### File Description

#### Document

Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).

[View Document](#)

Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff

[View Document](#)

### 6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

**Response:** 3.92



6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	1	1	0

File Description	Document
IQAC report summary	<a href="#">View Document</a>
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

#### Response:

- Principal collects the view of the students directly and also indirectly. Every teacher is given a chance for self-appraisal, based on Principal personal report, Bangalore university results procured by individual staff and also by obtaining students structured feedback, performance appraisal is done for both teaching & non-teaching staff.
- Appraisal is done based on staff behavior with the student
- Staff involvement in the activities of the college both physically and also morally are considered as base for appraisal.
- Sharing of knowledge in various platforms
- Consolidation of the results at University exams results are considers for 2 to 3 consecutive years for any kind of promotion or de promotion.
- Identifying the strength and weakness of each faculty.
- Understanding with colleagues.
- Involvement in the extracurricular & co-curricular activities
- Involvement in the administrative work
- Collecting the feedback from students , Parents and colleague
- Staffs are awarded with cash and memento for producing centum results in Bangalore University Examination.

- Annual increments are given based on staff performance appraisal for both teaching and non-teaching staff.
- Internal promotion for the post of Principal, Vice Principal and HOD are considered based on Performance appraisal.

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

- At the beginning of the academic year, Head of the institution plans the required office stationary, equipments, library books etc required for the academic year, including appointment of staff, salary and other requirements before the management in the form of proposed budget referring the previous financial statement.
- Management also has its own budget based on the fee collected from the students. Management releases the petty cash for the day to day expenses and also for every event or program organized by the head of the institution, which has proposal including the estimated expenses.
- The internal audit and external audit is carried out by the official auditor of the Trust. However Bangalore University also audits the financial payments received by the university and also if any dues / objections it will be intimated over the mail and the same will be addressed by the institution within the due date.
- Last audit done by the Bangalore University on 31st march 2012. The compliance from the Bangalore University through examination section are to pay due amount of Rs.6, 102/- which was remitted on 27th February 2018 from past five years.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0.25

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.0696	0.0084	0.03	0.08	0.0605

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Response:

Institution provides value based education and does not give importance for generating corpus funds but the vision of the Trust is to sustain, hence the reserved funds which are generated through fees, any kind of capital expenditure, trusts will raise the fund through trustees who are from business background who started this institution with a Vision and Mission.

Optimal utilization of funds is ensured through the following:-

- Preparing budget at various levels including curricular, co-curricular and extra-curricular activities.
- Earmarking funds for academic activities like seminar, special lecturer, and training programs, interdisciplinary programs etc which help in training, maintaining and enhancing quality education.
- Funds are allocated for staff and students towards the publication and also attending national and international conference.
- Funds are released for the day to day expenses in the form of petty cash.
- Percentage of fee collected is also reserved for fee concession, scholarship for deserving students.
- Infrastructure enhancement and maintenance is given due importance to create the ambience of learning to students.
- Funds are allocated for activities like rally, Martyr's day, Independence day, legal awareness activities, NSS activities both regular and special camps as a part of social responsibility.
- Every transaction is supported by the receipts which are self-vouchers of the institution.
- Some percentage of funds is also reserved for the annual increment to staff giving due importance for provident fund and ESI facilities.
- Funds for conducting examination, conveyance to staff and students are also considered.
- All the receipts and payment are duly audited by external auditors as well.

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

The IQAC of the college was established in 2010 as per the guidelines of the NAAC. IQAC works for the overall development of the student focusing on curricular, co-curricular and extra-curricular activities.

The Internal Quality Assurance Cell of the college chalks out the quality policies for teaching, learning, planning, implementation of curriculum, innovation, research and development and students extension activities both cultural and sports.

#### **IQAC Academic Activities include the following**

- Conducting faculty developments programs on emerging issues on periodical basis.
- Organizing workshops, Seminar and Special Lecture from industry and academic experts for students.
- Arranging regular training and certificate courses for students of Commerce, Fashion, Computer and management.
- Encouraging students and staff in research and development.
- Documentation with respect to student, staff and Bengaluru Central University.

#### Contribution to teaching and learning process

- Collecting feedback from students, staff, employer, alumni and parents.
- Organizing periodic meetings of various committees.
- Monitoring the various committee's files, lecture schedules and course plans randomly.
- Arranging for remedial classes and special classes.
- Identifying the methods of learning and recommending the same for the quality improvement.

#### Initiatives in research culture

- Staffs are encouraged to write and publish research articles.
- Encouraged to attend national and international conference and also do the paper presentation.
- Recommended sufficient budget to procure equipment's, text books, journals, reference and other developmental activities.
- Organizing student and staff industrial visit.
- Faculties are encouraged to pursue Ph. D and additional qualification.

#### Technology support

- Students are encouraged to use E-books.
- Staffs are provided with ICT facilities to implement latest technology in teaching.
- Admissions, attendance, internal marks, parent interaction through technology based facility are provided.
- Computerization of office work internally and externally right from admission process to result declaration.

#### **6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**

##### **Response:**

##### Innovative teaching and learning methods

- Encouraging staff and students to use ICT.
- Arranging faculty development program.
- Arranging for periodic test, attendance, evaluation, the results are declared to parents through mobile technology.
- Arranging for industrial visits and internships apart from regular classroom learning thus giving practical exposure to theoretical concepts learnt.
- Encouraging the technological use from admission to results declaration is availed by both teaching and non-teaching staff.

## IQAC

- Arranging regular academic audits through feedback from various stakeholders.
- Verifying and making suitable suggestions for academically weak students.
- Recommending suitable textbooks, journals and reference books to library.
- Involving library committee members to increase the reading habits among the students.
- Monitoring the maintenance of question papers in the library.
- Arranging certificate courses based on industry requirement.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

**6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year****Response:** 12.4

## 6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	9	10	13	14

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>
IQAC link	<a href="#">View Document</a>

**6.5.4 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**

**5.NBA or any other quality audit****A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)****Response:**

Particular	Earlier	Now
Infrastructure	Playground, Class rooms, staff rooms, laboratories, Auditorium	CCTV, Internet, Wi-Fi Facility, ICT Enabled smart class rooms, lift facility for disabled
Accounts	Tally 7.2	Tally ERP 9.0
Courses	Under Graduate B.Com, B.Sc- FAD, BCA	Under Graduate BBA, Post-Graduate M.Com P.G. Diploma in E-Commerce

		PG Diploma in Business Administration	
Library	Book issue return manual e-books	4 computer with internet access Library automation Inflibnet member for e-journal & e-book	
Computer Lab	Windows XP	Windows 7	
Technology & methodology	Use of reference books, Notes, PowerPoint Presentation	Use of E-learning resources Google You Tube Students interact with whatsapp, campus	
Feed back	Hand written	Google form along with Hand written	
Institution VET First Grade College	Affiliated Bangalore University 2(f) listed under Bangalore university	Permanently affiliated to Bangalore u 12(B) Accredited by NAAC 'B' grade with 2.7 Bangalore university – II & III year Bengaluru Central University – I year 20	
Staff	Evaluators Examination Centre	<ul style="list-style-type: none"> <li>• Board of studies</li> <li>• BOE Member</li> <li>•</li> <li>• Paper Setters</li> <li>• Custodianship for evaluation</li> <li>• Member of various committees f university</li> </ul>	
Research & publication	<ul style="list-style-type: none"> <li>• Annual magazine</li> <li>• Wall journals namely</li> </ul> <p>“Bizz news”, “Fashion buzz”, “TechnoFaccio, Wrapup, Comtech, news”</p>	<ul style="list-style-type: none"> <li>• Publication of 2 ISBN books</li> <li>• Three newsletters namely</li> <li>•</li> <li>• Staff &amp; student article publication International journals</li> <li>• Organized national seminar with</li> </ul>	
Student activity	<ul style="list-style-type: none"> <li>• Inter Collegiate Cricket tournament</li> <li>• Inter collegiate fashion fest</li> </ul>	<ul style="list-style-type: none"> <li>• Formation of student club for “Fa Technology,</li> </ul>	



		<ul style="list-style-type: none"> <li>• “VanijyaDhara” for PG Students</li> <li>• “Spot ligh”t from language Dept</li> <li>• “Vanijyamilana” for commerce s</li> <li>• Inter collegiate cultural fest “Cul</li> </ul>	
Alumni	Not registered	Registered	
Best Practice	<ul style="list-style-type: none"> <li>• Distribution of Deccan herald news paper</li> </ul>	<ul style="list-style-type: none"> <li>• Distribution of vijayvani &amp; Decc</li> <li>• Help us to help others</li> <li>• Help friends with your old books</li> </ul>	
Extension activities	<ul style="list-style-type: none"> <li>• Red Cross</li> <li>• Exam Made Easy</li> </ul>	<ul style="list-style-type: none"> <li>• Community Policy</li> </ul>	
Other initiatives	<ul style="list-style-type: none"> <li>• Short term courses for</li> <li>•</li> <li>• B.Sc FAD</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Short term courses 50% fund spo</li> <li>• Short term courses for M.Com &amp;</li> </ul>	

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Response:** 12

##### 7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	03	02	02	02

#### File Description

#### Document

Report of the event

[View Document](#)

List of gender equity promotion programs organized by the institution

[View Document](#)

#### 7.1.2

##### 1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

**Response:**

##### Safety and Security

- With respect to college Security & Safety in every gate, the official security guard has been appointed whose duty is to provide security to the students, checking of Id cards and then letting them enter.
- College has installed CCTV / surveillance cameras in all corridors, including parking lot where students can be monitored during the college hours, however for security reasons cameras function 24/7.
- Institution believes in decentralization, hence apart from Principal, HOD & Staff members to monitor the students very aptly.
- Institution has been provided with natural ventilation & fire extinguishers are installed in case of any emergency at prime places on all the floors.

- Students are provided with a Health Centre since the institution is in mid of the city, doctors are just a one call away.
- Safety and security campaigns / rallies are conducted to stop violence against girls and women in collaboration with J P Nagar Police station.
- The college has conducted various Gender sensitizing programmes, campaigns and workshops.
- Grievance cell & Anti ragging cells are setup for any queries or issues a student has, thus giving an equal opportunity for both boys & girls to raise voice in case of any kind of harassment

### **Counselling**

- Every class has got a class teacher and each class teacher has been made mentor for a group of students to look after their welfare. The objective of this mentoring is to know the progress of the students in case of any problems, counseling is done through proper channels.
- Institution has an MOU with Pupilpod (Iolite till 2017-18) with respect to networking of students information like attendance, unit test marks, IA marks & any Information will be conveyed to the parents through the messages, in case of emergencies telephone calls are made to Parents to meet and resolve the issues.
- Institution has various activities planned for students and many committees like attendance, counseling & redressal cell, Sports, cultural, health so on to look after the students development in curricular & co-curricular activities.
- Few programmes are organized especially for boys & girls with respect to their growing age problems and sensitiveness of the gender based problems issues, are addressed by having regular seminars and guest lectures by subject experts.

### **Common Room**

- Wash rooms are provided for boys & girls separately, common room is provided exclusively for girls students, along with this we have sports and recreation rooms where indoor activities are done for relaxation.
- Also there is a separate room in the campus for ladies with basic facilities.

#### **7.1.3 Alternate Energy initiatives such as:**

##### **1. Percentage of annual power requirement of the Institution met by the renewable energy**

**sources****Response:** 12.99

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 1

7.1.3.2 Total annual power requirement (in KWH)

Response: 7.7

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>

**7.1.4 Percentage of annual lighting power requirements met through LED bulbs****Response:** 54.55

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 4.2

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 7.7

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>

**7.1.5 Waste Management steps including:**

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

**Response:****Solid waste management**

Arrangements are made to collect wet waste and dry waste separately by BBMP as per the direction of the government. Every support staff has been given the instruction to segregate the dry and wet waste separately, so that it can be converted to fertilizer easily. We have separate facility to collect E-waste if any.

### **Liquid waste management**

- RO UV drinking water and aqua guard drinking water are provided at various points for the convenience of the students.
- Wastage of drinking water is restricted and monitored by the staff in every floor.
- Rain water harvesting is done for the proper utilization of the rain water.
- Proper drainage is arranged for all buildings in the campus.

### **E-waste management**

- There is an instruction to all the support staff to segregate the dry, wet and e waste separately, and the materials are disposed accordingly.
- The cartridges of various printers are refilled from the vendor outside the campus.
- UPS Batteries are recharged/repaired/exchanged by the suppliers directly

### **7.1.6 Rain water harvesting structures and utilization in the campus**

#### **Response:**

- The institution has a strategy for rain water harvesting and sustainable water management. The implementation of water harvesting with the desire to conserve and utilize the water is done at various points.
- Roof top rain water is been diverted to the ground floor so that it could be used for watering the plants and other purposes.
- The college also has a bore-well to meet the general needs of the institutions.
- Waste water separated from RO, UV plant is also used for watering the plants and trees.
- Our sister Institution is offering Civil Engineering course for which students have initiated with drip irrigation for energizing the water.

### **7.1.7 Green Practices**

- **Students, staff using**

- a) **Bicycles**
- b) **Public Transport**
- c) **Pedestrian friendly roads**
  - **Plastic-free campus**
  - **Paperless office**
  - **Green landscaping with trees and plants**

**Response:**

Students and staff have been reserved parking space allotted. The institution has put a condition that students without helmet are restricted not to park vehicle in the campus and good number of staffs & students are using public transportation like buses and metro as within 1-1(1/2) km radius we have good metro connectivity.

**Plastic-free campus**

Students are given a special instruction about using paper bags, carry bag along with them Plastic bags are restricted in the campus.

**Paperless office**

- Attendance IA Marks and admission process are updated in the system for which institution has MOU with Pupilpod (Iolite or knowledge pro till 2017 – 18) for the services of module like admission, fee payment, attendance, transportation etc.,
- Subjects are allotted to the staffs over the system and faculties take daily attendance through this system, messages are sent to the parents.
- Student admission is registered on the online portal and absentee statements are sent. Examination results are declared online to the student directly as many. Circulars are also sent online and received online only.
- Fee payment is done through online using paytm by some percentage of parents/students.

**Green landscaping with trees and plants**

The environmental beautification of the campus is done by afforestation by planting thousands of saplings which can grow with less annual rainfall.

College is surrounded with good green ambience by green plants many plants are planted to form an herbal garden. It is surprising to see such greenery around which is well maintained in middle around the campus. The surrounding of the institutions is pollution free and from Hubble and bubble of modern city life, hence student and stakeholders prefer and live the environment of the Institution.

College also organizes many programs indicating importance of the trees in life under NSS Unit by planting the saplings, which is a regular feature and many of our students programs are concluded by donating, saplings as a form of gift in all their gatherings.

**7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years****Response:** 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.906	2.722	1.512	2.023	2.486

**File Description****Document**

Details of expenditure on green initiatives and waste management during the last five years

[View Document](#)**7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:**

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

**A. 7 and more of the above****B. At least 6 of the above****C. At least 4 of the above****D. At least 2 of the above****Response:** C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
link to photos and videos of facilities for Divyangjan	<a href="#">View Document</a>

#### 7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

**Response: 1**

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	01	00	00

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>

#### 7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

**Response: 4**

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	01	01	02	00

#### 7.1.12

**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff**

**Response: No**



<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

<b>7.1.13 Display of core values in the institution and on its website</b>	
<b>Response: Yes</b>	
<b>File Description</b>	<b>Document</b>
Provide URL of website that displays core values	<a href="#">View Document</a>

<b>7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations</b>	
<b>Response: Yes</b>	
<b>File Description</b>	<b>Document</b>
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>

<b>7.1.15 The institution offers a course on Human Values and professional ethics</b>	
<b>Response: Yes</b>	
<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

<b>7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions</b>	
<b>Response: Yes</b>	
<b>7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years</b>	
<b>Response: 0</b>	
7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years	

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>

### **7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**

#### **Response:**

Every year college organizes several festivals which are of national importance. Students are also made to realize birth and death anniversaries of great Indian personalities in the form of celebrating birth or observing death anniversaries in a unique way. Various national festivals celebrated and observed are

1. Teacher's Day
2. Children's Day
3. International Women's Day
4. Yoga Day
5. Independence Day
6. Republic Day
7. Kannada Rajyothsava
8. Martyr's Day
9. Vivekananda Jayanthi
10. Gandhi Jayanthi
11. Environmental day and so on all these occasion have some activity planned, importance and made known and celebrated or observed to develop a kind of social responsibility amongst students.

### **7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**

**Response:**

Institution maintains complete transparency in its financial, academic, administrative and auxiliary functions.

**Financial**

Financial audit is done annually by internal auditor as well as Bangalore University appointed LIC Personnel's at the time of scheduled annual visits.

Auditor report is published in that annual General Body report and the same will be presented in the meeting by the President and Honorable Secretary of Vasavi Educational Trust.

**Academic**

Academic audit is done by the Head of the Institution along with IQAC coordinator periodically. Attendance is published in the notice board and messages are sent to the parents on weekly basis. Parent Teacher Meeting is organized once in every semester.

Various committees are formed to look after the academic improvement of the students like examination committee which focuses on the students result and next necessary arrangement to organize remedial classes and bridge courses in case of students from inter disciplinary courses.

**Administrative**

Head of the institution is empowered to put an overall requirement of the institution. Based on the proposal and financial requirement of that academic year management sanctions the funds for workshops, training programs, faculty development programs, conferences, guest lectures. Principal sanctions petty cash for the day to day expenses of the institution, in total Head of the institution is empowered to plan for the overall development of the students and staff after fulfilling the requirement of the Universities, following the rules and regulations framed by the Universities.

**Auxiliary Functions**

Principal prepares proposal based on the requirement to the management, after the management approval various program, are be organized on the basis of specialization in consultation with various Heads of the department & vice principal.

Every program report and expenditure details are submitted to the management with the settlement of account.

Maintenance of website is done by a regularly swaragh Technology and all events, news of institute are updated on daily basis for knowledge of all stakeholders. Encouraging the staff in publication, verification and recording of the proofs as per the requirement will be published in the website.

Communication to various stakeholders organizing annual general body meeting, conducting elections for trustees once in three years, and maintaining of records in concerned department and other general files in

administrative office for future reference are updated frequently and well maintained, all these ensures that transparency is maintained in all the process involving institutional development transparency is ensured through the process.

## 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

#### Response:

#### Title of the Practices:

#### “VanijyaDhara – Excellence through knowledge”

VanijyaDharais a commerce forum initiated through IQAC and “AkrayaSamantrana- is a Commerce Seminar forum for Post-Graduation students”

#### Objective:

“To inculcate learning, leadership quality & to conduct themselves knowledgeably about various subjects learnt during their learning process. AkrayaSamantrana” is a commerce seminar forum set up in college to conduct specifically inter college commerce seminar for the benefit of knowledge sharing of students which gradually made way for publication by staff members too.

This forum is a unique student friendly platform for students with papers presented by students with their thoughts & research articles belonging to graduation, post-graduation, M. Phil & Ph. D Scholars.

#### Context:

“AkrayaSamantrana” is an initiative of VanijyaDhara derived from Sanskrit word which means “commerce Seminar”.

VanijyayaDhara and AkrayaSamantrana is not only a platform for in-house students but was extended to other under graduation & post-graduation students, Inviting other colleges was indeed a challenge, to make them understand the main reason for setting up this forum.

The College proudly states that this seminar is first of its kind introduce by the students, for the students and to the students in Bangalore University.

#### Practice

This forum initially began by inviting abstract from the students by giving specific or current issues related topics, where the first seminar was on “corruption and responsibility”

Second year seminar was titled “Implication of ethics in corporate world” and third year the seminar title was “Mergers & Acquisition of Banks – A Boon or Bane”

Every year the college has seen a remarkable improvement in the number of students participating and presenting their papers.

### **Evidence of Success**

First year there were 23 paper presenters presenting the paper & we had in house publication with abstracts published.

In the second consecutive year we had more than 20 students presenting their papers and the college published a book in association with Himalaya publication house with ISBN number 978-93-5262-345-7 in which 15 staff members also published their articles.

During the third year there were 8 students presenting their paper and college had in house publication. Apart from paper presenters, college had hundreds of students witnessing the success of the program. The college awards best paper presenter with memento and cash prize. This forum indeed has inculcated the rich habit of research culture among the entire student community at large.

### **Problem Encountered & resource required**

As it is student forum and also state level seminar, expenditure for conducting the seminar, organizing and publishing cannot be recovered with only registration fee. Hence the college needs to look after the expenses through the sponsors & depend on management sanction. As the institution is self-financing, college cannot put more pressure on management, but still the college is conducting this intellectual forum by triggering the creative & intelligent quotient of student community at large.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

## **7.3 Institutional Distinctiveness**

### **7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust**

#### **Response:**

VETFGC is one of the branches of Vasavi Educational Trust started in 1995 with B.Com course among at providing quality education and enrichment of our cultural heritage to the students from all walks of life. Instantly courses are extended B.Sc FAD, BCA, BBA, M.Com, PG Diploma in E-Commerce, PG Diploma in Business Administration. The college works towards the development of professionalism among the students with social values and ethics.

- College encourages the students in their academic pursuits and motivates them for participation in various academic activities.
- Attending seminars, workshops and special lectures organized by the institution.

- Encouraging short-term certificate courses to develop the skills.
- Deputation of students to National and International seminars to various colleges at inter-collegiate platform.
- Attending career orientation and placements.
- Performing well at the University examination.
- Attending remedial classes in case of academically weak students.
- Participating in various bridge courses.

### **Teaching Learning Process**

Focuses are

- Preparing academic calendar of events considering Bangalore University calendar of events.
- A formation of various committees like examination committee, Academic Governing council, Attendance committee, Equal opportunity cell and other committees which is student centric.
- Teachers are engaged in attending in various FDPs, orientations, seminars and workshops to improve self and also to share same among the students.
- Preparation and implementation of Time Table, Lesson plan.
- Adaption of new teaching methodology with the support of technology.

### **Learning Resources**

- Active library committee focuses on providing learning resources to the staff and students of procuring various newspaper, magazine and journals.
- Providing E-resources in the E-Journal, E-books and E-newsletters.

### **Social Cultural Events**

College also encourages students in releasing the social responsibilities by organizing Blood donation camp, Medical camp, Rally for the social cause, legal awareness, civic awareness programs, health awareness program, helping in polio campaign, adopting the village for 7 days under NSS, working for Nation with Swatch Bharat Mission.

### **Celebrations**

Students do remember and celebrate Fresher's day, Children's day, Teacher's day, Independence day, Republic day, Sports day, Cultural day, Fashion fest, Inter college fest, Inter-collegiate Sports, Graduation day, Orientation, Elder's day, so on and so forth which gives them a energy to energize their academic. Results of the students at university level are celebrated by the management by giving cash awards to the staff and students along with the mementos.

College commences with the orientation and ends with graduation giving a right career orientation and placement to the students.

NAAC

## 5. CONCLUSION

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### **Additional Information :**

In-house training, Industrial visit, Students seminar, Workshop, outreach programmes, extension activities, Cultural and Sports activity, Alumni & students welfare association are some of the various activities given utmost importance along with academic curriculum.

Popular in disseminating knowledge by conducting state level seminars and conferences, cultural fest, fashion show and Inter-Collegiate cricket tournament for other college students too.

As most of the faculty members have rich experience, they are serving in the Bangalore Central University, Autonomous Colleges and Private and Deemed Universities in various capacities like BOE chairperson, BOE members, paper setters, Reviewers, Evaluators, etc. from Principal to Assistant Professors. This sum up to 80% of the faculty members serving in various capabilities.

### **Concluding Remarks :**

VET First Grade College is permanently affiliated to Bengaluru Central University listed U/s 2(f) & 12(B) of UGC Act, serving the society in the field of quality education since 1995 with the Vision & Mission & Objectives to impart value based quality education & to transform students into self-reliant individuals, who are an asset to family & society at large.

The dynamic representative of governing council with the support of Trustees, President & Hon. Secretary are bringing holistic development in academics & infrastructural facilities to provide strong foundation for curricular, extracurricular & co-curricular activities.

Principal, Vice Principal, HOD & Staff members rightly support the ideology of management in reaching to excellence in education. The entire team of VET FGC is committed to provide a strong foundation to students.



## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.2	<p>Number of certificate/diploma program introduced during the last five years</p> <p><b>1.1.2.1. Number of certificate/diploma programs introduced year-wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>1</td> <td>0</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>1</td> <td>0</td> <td>1</td> <td>0</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	0	1	0	1	0	2017-18	2016-17	2015-16	2014-15	2013-14	0	1	0	1	0
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0	1	0	1	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	1	0	1	0																	
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p><b>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>17</td> <td>16</td> <td>17</td> <td>12</td> <td>11</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>03</td> <td>00</td> <td>00</td> <td>01</td> <td>01</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	17	16	17	12	11	2017-18	2016-17	2015-16	2014-15	2013-14	03	00	00	01	01
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17	16	17	12	11																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
03	00	00	01	01																	
1.2.1	<p>Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p><b>1.2.1.1. How many new courses are introduced within the last five years</b></p> <p>Answer before DVV Verification : 4</p> <p>Answer after DVV Verification: 80</p>																				
1.2.2	<p>Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented</p> <p><b>1.2.2.1. Number of programs in which CBCS/ Elective course system implemented.</b></p> <p>Answer before DVV Verification : 5</p> <p>Answer after DVV Verification: 07</p>																				

1.2.3	<p>Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 389 1046 524"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>280</td> <td>376</td> <td>563</td> <td>317</td> <td>230</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 602 1046 736"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>230</td> <td>192</td> <td>275</td> <td>297</td> <td>230</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	280	376	563	317	230	2017-18	2016-17	2015-16	2014-15	2013-14	230	192	275	297	230
2017-18	2016-17	2015-16	2014-15	2013-14																	
280	376	563	317	230																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
230	192	275	297	230																	
1.4.1	<p>Structured feedback received from</p> <p>1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus- Semester wise/ year-wise</p> <p>Answer before DVV Verification : A.Any 4 of the above</p> <p>Answer After DVV Verification: A.Any 4 of the above</p>																				
1.4.2	<p>Feedback processes of the institution may be classified as follows:</p> <p>Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website</p> <p>Answer After DVV Verification: A. Feedback collected, analysed and action taken and feedback available on website</p>																				
2.1.1	<p>Average percentage of students from other States and Countries during the last five years</p> <p>2.1.1.1. Number of students from other states and countries year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1413 1046 1547"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>11</td> <td>11</td> <td>8</td> <td>4</td> <td>8</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1626 1046 1760"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>08</td> <td>10</td> <td>09</td> <td>05</td> <td>08</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	11	11	8	4	8	2017-18	2016-17	2015-16	2014-15	2013-14	08	10	09	05	08
2017-18	2016-17	2015-16	2014-15	2013-14																	
11	11	8	4	8																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
08	10	09	05	08																	
2.1.2	<p>Average Enrollment percentage</p> <p>(Average of last five years)</p> <p>2.1.2.1. Number of students admitted year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 2038 1046 2083"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14															
2017-18	2016-17	2015-16	2014-15	2013-14																	

2017-18	2016-17	2015-16	2014-15	2013-14
622	579	563	522	443

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
252	236	226	218	197

2.1.2.2. Number of sanctioned seats year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1090	1050	910	770	590

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
430	430	370	370	210

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
513	453	276	250	191

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
215	172	105	121	87

Remark : The Number of actual students admitted from the reserved categories in a year cannot be more than the Number of seats earmarked for reserved category as per GOI/State Govt rule. hence data for 2017-18 is limited to 215 instead of HEI value.

2.3.3 Ratio of students to mentor for academic and stress related issues

2.3.3.1. Number of mentors

Answer before DVV Verification : 23

Answer after DVV Verification: 20

Remark : As per the HEI data attached with the Metric in response to clarification.

2.4.3	<p>Teaching experience per full time teacher in number of years</p> <p>2.4.3.1. Total experience of full-time teachers          Answer before DVV Verification : 244.24 years          Answer after DVV Verification: 237 years</p>																				
2.4.5	<p>Average percentage of full time teachers from other States against sanctioned posts during the last five years</p> <p>2.4.5.1. Number of full time teachers from other states year-wise during the last five years          Answer before DVV Verification:</p> <table border="1" data-bbox="308 589 1046 723"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>4</td> <td>2</td> <td>2</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 801 1046 936"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>03</td> <td>03</td> <td>03</td> <td>03</td> <td>03</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	3	4	2	2	2	2017-18	2016-17	2015-16	2014-15	2013-14	03	03	03	03	03
2017-18	2016-17	2015-16	2014-15	2013-14																	
3	4	2	2	2																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
03	03	03	03	03																	
2.6.3	<p>Average pass percentage of Students</p> <p>2.6.3.1. Total number of final year students who passed the examination conducted by Institution.          Answer before DVV Verification : 141          Answer after DVV Verification: 130</p> <p>2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution          Answer before DVV Verification : 180          Answer after DVV Verification: 181</p> <p>Remark : As per the HEI data attached with the Metric in response to clarification. The data in 2.3 has been used.</p>																				
3.2.2	<p>Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years</p> <p>3.2.2.1. Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years          Answer before DVV Verification:</p> <table border="1" data-bbox="308 1731 1046 1865"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>8</td> <td>8</td> <td>14</td> <td>13</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1944 1046 2078"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>1</td> <td>1</td> <td>1</td> <td>3</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	13	8	8	14	13	2017-18	2016-17	2015-16	2014-15	2013-14	4	1	1	1	3
2017-18	2016-17	2015-16	2014-15	2013-14																	
13	8	8	14	13																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
4	1	1	1	3																	

3.3.1	<p>The institution has a stated Code of Ethics to check malpractices and plagiarism in Research</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: Yes</p>																				
3.3.2	<p>The institution provides incentives to teachers who receive state, national and international recognition/awards</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: Yes</p>																				
3.3.4	<p>Number of research papers per teacher in the Journals notified on UGC website during the last five years</p> <p>3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 788 1046 922"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>14</td> <td>10</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1003 1046 1137"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>05</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	13	14	10	0	0	2017-18	2016-17	2015-16	2014-15	2013-14	05	0	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
13	14	10	0	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
05	0	0	0	0																	
3.3.5	<p>Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years</p> <p>3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1413 1046 1547"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>9</td> <td>22</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1628 1046 1762"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>11</td> <td>9</td> <td>22</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	12	9	22	0	0	2017-18	2016-17	2015-16	2014-15	2013-14	11	9	22	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
12	9	22	0	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
11	9	22	0	0																	
3.4.3	<p>Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years</p> <p>3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years</p>																				

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
13	20	17	11	10

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
13	14	12	11	07

Remark : As per the attached reports. The HEI has not provided photographs of all the activities. The Activities of 2010 have been included. The events do not follow neither calendar dates nor AY. Majority of the activities are ot through NCC/NSS/RRC however considered.

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
614	558	516	498	350

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
460	418	387	374	263

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
12	5	7	7	7

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

01	00	00	00	01
----	----	----	----	----

Remark : The HEI has attached a large number of non-eligible MoU's which are of short duration and basically provide training on charge basis. Only MOU with IOLITE is for 05 years where as MOU with VPTN (May 2018) though for three years is on stamp paper and considered.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 11

Answer after DVV Verification: 11

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
374776	379590	237716	199074	310988

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

Remark : As per the HEI data attached with the Metric in response to clarification. The HEI has not provided any details of any expenditure for infrastructure augmentation year-wise during the last five years. the attached data pertains to 4.4.1 and has been used there.

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: C. Any 2 of the above

4.2.4	<p>Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)</p> <p>4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2.01183</td> <td>1.97751</td> <td>1.31770</td> <td>2.06946</td> <td>2.24996</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1.36</td> <td>1.67</td> <td>1.23</td> <td>1.56</td> <td>1.12</td> </tr> </tbody> </table> <p>Remark : As per the HEI data attached with the Metric in response to clarification.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	2.01183	1.97751	1.31770	2.06946	2.24996	2017-18	2016-17	2015-16	2014-15	2013-14	1.36	1.67	1.23	1.56	1.12
2017-18	2016-17	2015-16	2014-15	2013-14																	
2.01183	1.97751	1.31770	2.06946	2.24996																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
1.36	1.67	1.23	1.56	1.12																	
4.2.5	<p>Availability of remote access to e-resources of the library</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p>																				
4.2.6	<p>Percentage per day usage of library by teachers and students</p> <p>4.2.6.1. Average number of teachers and students using library per day over last one year Answer before DVV Verification : 80 Answer after DVV Verification: 80</p>																				
4.3.3	<p>Available bandwidth of internet connection in the Institution (Lease line)</p> <p>Answer before DVV Verification : &gt;=50 MBPS Answer After DVV Verification: &gt;=50 MBPS</p>																				
4.3.4	<p>Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p>																				
4.4.1	<p>Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years</p> <p>4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1850 1046 1984"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>374776</td> <td>379590</td> <td>237716</td> <td>199074</td> <td>310988</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p>	2017-18	2016-17	2015-16	2014-15	2013-14	374776	379590	237716	199074	310988										
2017-18	2016-17	2015-16	2014-15	2013-14																	
374776	379590	237716	199074	310988																	



2017-18	2016-17	2015-16	2014-15	2013-14
7.56	7.001	6.40	3.77	4.19

Remark : As per the HEI data attached with the Metric 4.1.4 in response to clarification. The HEI attachment with 4.1.4 is relevant here as it involves Expenditure incurred on maintenance of physical facilities and academic support facilities.

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
367	170	141	43	18

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
69	45	65	16	00

Remark : As per the HEI data of scholarships by the institute (trustees) year wise in the attached data in response.

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

Answer before DVV Verification : A. 7 or more of the above

Answer After DVV Verification: E. 3 or less of the above

Remark : The HEI was requested to provide capability enhancement and development schemes on the Institutional website and provide specific link to each program/scheme mentioned in the Metric. Self attested copies of circular/ brochure or report of the event/ activity report to be included. Ref to the Annual report for Pre-Examination Coaching centres was also requested to be linked. However none of these are on the website. The claim of the HEI is nullified by the fact that Add-on courses are on the website and not capability enhancement and development schemes. Career counselling, Comm skill development and personal counselling are considered.

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
218	395	213	247	224

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

Remark : The HEI has attached courses that have been 1.2.3 and claimed by the HEI under that metric. These are opportunity of employment enhancement courses and NOT guidance for competitive examinations and career counselling offered by the institution.

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

5.1.5.1. Number of students attending VET year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
273	451	563	337	286

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
224	247	218	236	286

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14

15	25	9	43	5
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Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
15	25	9	43	5

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
43	41	41	38	28

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
18	17	17	15	14

Remark : The HEI has not attached photographs of the activities. The reports cover limited activities. However the statement signed by the principal and the website coverage is considered. Student seminars, essay writing, business quiz etc are not part of this Metric. All athletic events count as one while majority of the cultural events though should have been considered as one have been given weight-age by the type of event. Sports activities are counted separately.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Answer before DVV Verification : 1 Lakh - 3 Lakhs

Answer After DVV Verification: <1 Lakh

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	3

6.3.4	<p>Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years</p> <p>6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 465 1046 600"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>22</td> <td>22</td> <td>20</td> <td>16</td> <td>5</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 678 1046 813"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>0</td> <td>1</td> <td>1</td> <td>0</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	22	22	20	16	5	2017-18	2016-17	2015-16	2014-15	2013-14	2	0	1	1	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
22	22	20	16	5																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	0	1	1	0																	
6.5.4	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> <li>1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements</li> <li>2. Academic Administrative Audit (AAA) and initiation of follow up action</li> <li>3. Participation in NIRF</li> <li>4. ISO Certification</li> <li>5. NBA or any other quality audit</li> </ol> <p>Answer before DVV Verification : C. Any 2 of the above          Answer After DVV Verification: D. Any 1 of the above</p>																				
7.1.1	<p>Number of gender equity promotion programs organized by the institution during the last five years</p> <p>7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1771 1046 1906"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>12</td> <td>8</td> <td>6</td> <td>6</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1984 1046 2085"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	8	12	8	6	6	2017-18	2016-17	2015-16	2014-15	2013-14					
2017-18	2016-17	2015-16	2014-15	2013-14																	
8	12	8	6	6																	
2017-18	2016-17	2015-16	2014-15	2013-14																	

03	03	02	02	02
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7.1.9	<p>Differently abled (Divyangjan) Friendliness Resources available in the institution:</p> <ol style="list-style-type: none"> <li>1. Physical facilities</li> <li>2. Provision for lift</li> <li>3. Ramp / Rails</li> <li>4. Braille Software/facilities</li> <li>5. Rest Rooms</li> <li>6. Scribes for examination</li> <li>7. Special skill development for differently abled students</li> <li>8. Any other similar facility (Specify)</li> </ol> <p>Answer before DVV Verification : B. At least 6 of the above          Answer After DVV Verification: C. At least 4 of the above          Remark : The HEI has not provided details of the lift. the ramp is an unstable slab of stone placed temporarily. The photograph of the Lift is not geotagged. The HEI can claim upto 03 facilities but NOT 04.</p>																				
7.1.10	<p>Number of Specific initiatives to address locational advantages and disadvantages during the last five years</p> <p>7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1093 1046 1227"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>5</td> <td>4</td> <td>4</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1305 1046 1440"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>01</td> <td>00</td> <td>00</td> </tr> </tbody> </table> <p>Remark : There is NO activity in the list enclosed with the SSR or in the reports to the clarification covering Specific initiatives to address locational advantages and disadvantages. Yoga, Cleaning , traffic management, General Medical Camps (with no particular location based ailment) are activities that can be any where. In the heart of Bengaluru and in Posh area of JP Nagar there could be many specific initiatives that are location dependent. Most of the listed activities have been covered under 3.4.3, 3.4.4 and 7.1.11.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	3	5	4	4	2	2017-18	2016-17	2015-16	2014-15	2013-14	00	00	01	00	00
2017-18	2016-17	2015-16	2014-15	2013-14																	
3	5	4	4	2																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
00	00	01	00	00																	
7.1.11	<p>Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)</p> <p>7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1995 1046 2085"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14															
2017-18	2016-17	2015-16	2014-15	2013-14																	

4	4	3	2	3
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Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	01	01	02	00

Remark : Rally of 16/2/15 in 14-15, traffic awareness for public on 31/7/15 (15-16) and Bone Marrow and Blood Typing Test and data in 16-17 are considered. Bone marrow was claimed to be on 24 Apr 2017 in the SSR while now the date is 24 March 2017 (??). The empowerment of women 16/2/15 has been considered in 7.1.1 covered again as it was outside JP Nagar Administrative Block. Blood Donation is covered in 3.4.3 and not eligible here.

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Answer before DVV Verification : Yes

Answer After DVV Verification: No

Remark : The college website <http://www.vetfgc.edu.in> does not have a visible link for Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff. The link attached with the response opens recruitment page for selection rather than Code of Conduct.

7.1.14

The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Answer before DVV Verification : Yes

Answer After DVV Verification: Yes

7.1.15

The institution offers a course on Human Values and professional ethics

Answer before DVV Verification : Yes

Answer After DVV Verification: Yes

7.1.16

The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Answer before DVV Verification : Yes

Answer After DVV Verification: Yes

7.1.17

Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
10	10	8	8	5

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

## 2.Extended Profile Deviations

ID	Extended Questions																				
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 07 Answer after DVV Verification : 81																				
2.1	Number of students year-wise during the last five years  Answer before DVV Verification: <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>622</td> <td>579</td> <td>563</td> <td>522</td> <td>443</td> </tr> </tbody> </table> Answer After DVV Verification: <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>622</td> <td>579</td> <td>562</td> <td>522</td> <td>450</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	622	579	563	522	443	2017-18	2016-17	2015-16	2014-15	2013-14	622	579	562	522	450
2017-18	2016-17	2015-16	2014-15	2013-14																	
622	579	563	522	443																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
622	579	562	522	450																	
2.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years  Answer before DVV Verification: <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>545</td> <td>525</td> <td>455</td> <td>385</td> <td>295</td> </tr> </tbody> </table> Answer After DVV Verification: <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>215</td> <td>215</td> <td>185</td> <td>185</td> <td>145</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	545	525	455	385	295	2017-18	2016-17	2015-16	2014-15	2013-14	215	215	185	185	145
2017-18	2016-17	2015-16	2014-15	2013-14																	
545	525	455	385	295																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
215	215	185	185	145																	
2.3	Number of outgoing / final year students year-wise during the last five years  Answer before DVV Verification: <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>197</td> <td>190</td> <td>191</td> <td>143</td> <td>122</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	197	190	191	143	122										
2017-18	2016-17	2015-16	2014-15	2013-14																	
197	190	191	143	122																	

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
181	191	191	143	120

3.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
23	22	20	17	18

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
23	22	20	17	18

3.2 Number of sanctioned posts year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
23	22	20	17	18

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
23	22	20	17	18

4.1 Total number of classrooms and seminar halls

Answer before DVV Verification : 19

Answer after DVV Verification : 21

4.2 Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4783976	3234561	2593600	2918389	2929447

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
35.83	32.35	23.74	26.98	27.29

4.3 Number of computers

Answer before DVV Verification : 78

Answer after DVV Verification : 70



NAAC